Student Name

Scranton, PA 18510 | 555-555-5555 | studentname@gmail.com

**EDUCATION**

**The University of Scranton**  Scranton, PA

*Bachelor of Arts in History Anticipated Graduation May 2024*

* GPA: 3.57/4.00
* Dean’s List (3/5 semesters) | Faber Scholarship

**Cardiff University** Cardiff, United Kingdom

*Study Abroad, 12 credit hours earned Fall 2022*

**RELEVANT EXPERIENCE**

**The University of Scranton Center for Teaching and Learning Excellence** Scranton, PA

*History Tutor Fall 2021-Present*

* Tutor require History courses for 8 first-year students, both individually and in group settings
* Thoroughly explain historical concepts and terminology

**Council on Foreign Relations**  New York, NY

*Intern (remote) Spring 2023*

* Conducted research and identified promising materials and readings, and prepared summaries for different projects
* Assisted in logistical support for meetings, and tracked and organized research materials necessary for meetings

**National Archives at New York City**  New York, NY

*Volunteer Exhibit Assistant Summer 2022*

* Assisted with exhibit topics and research, and helped to create digital content and related educational and outreach materials
* Networked with a diverse group of people with a passion for history

**RESEARCH EXPERIENCE**

**The University of Scranton History Department** Scranton, PA

*Women in History Research Presentation Spring 2022*

* Collaborated with a team to develop a new understanding of women who have greatly influenced The United States of America and countries worldwide
* Presented research to a group of undergraduate History students and developed effective teaching and explanation skills

*World War II Research Project Fall 2021*

* Gathered information and created theories about WWII and its causes and implications
* Facilitated research to faculty of the History Department to assist with lesson planning

**ADDITIONAL EXPERIENCE**

**The University of Scranton Admissions Office** Scranton, PA

*Tour Guide October 2020-Present*

* Utilize strong interpersonal and communication skills to prospective students and families of The University of Scranton
* Accurately depict life on campus while effectively marketing the campus to students

**CAMPUS INVOLVEMENT**

**Chess Club,** member *Fall 2021-Present*

**Royals Historical Society,** member *Fall 2019-Present*