

First Last

Address:

Email Address Cell Phone Number:

The University of Scranton – AACSB Accredited

Master's of Accountancy (Five year track – 150 credit hours met)

B.S. Accounting, Finance minor

Undergraduate GPA

Graduate GPA

- Dean's List (Spring 2017, Fall 2016, Spring 2016, Fall 2015, Spring 2015, and Fall 2014)

Scranton, Pennsylvania

Graduation Date- 2018

Graduation Date- 2017

Leadership

Institute of Management Accounting Student Leadership Experience (2018)

- One of six students selected globally to participate in a program focused on learning soft skills, governance structure, and how to help the IMA grow its brand.

Scranton Emerging Leaders (SEL) Program (Spring 2014)

- Eight week leadership development program centered on developing skills necessary to impact and lead other students.

Activities

- Treasurer: Beta Alpha Psi - Honor organization for financial information students and professionals
- Business Correspondent for the University of Scranton Newspaper.
- IMA Honors Society- an esteemed group of accounting and business professionals focused on academic excellence.

Work Experience

Kania School of Management, The University of Scranton, Scranton PA

Graduate Assistant – (Fall 2017-Spring 2018)

- Responsible for grading assignments and providing timely feedback to students
- Assisted Professors with various accounting research projects.
- Worked at school open houses to help educate incoming students about the field of accounting.

Ernst & Young, LLP, New York, NY

Financial Services Office – Assurance Intern (Winter 2017)

- Prepared clear and concise audit documents for managers.
- Helped write and review memorandums for the audit team.
- Assisted with cash cutoff tests, third party confirmations, and bank reconciliations
- Learned how to effectively handle multiple tasks and meet company deadlines.

American International Group (AIG), New York, NY

Commercial Insurance – Trade Credit Intern (Summer 2016)

- Conducted credit analyses of new buyers.
- Assisted Credit Officers with preparing presentations and decision making.
- Researched economic, financial, and political trends of countries to determine their credit worthiness.

Center for Teaching and Learning Excellence, The University of Scranton, Scranton PA

Tutor – Accounting (Fall 2015 -Spring 2017)

- Worked diligently to ensure each student understood the fundamentals of Accounting.
- Monitored each student's progress and helped them work towards an academic goal.
- Assessed each student's weaknesses to determine particular areas of focus.

Development Office, The University of Scranton, Scranton, PA

Student Development Officer (Fall 2015)

- Utilized communication skills in persuading alumni and families to donate to University funds
- Worked effectively as part of a professional fund-raising unit to advance the University's mission.
- Demonstrated excellent time management skills by working multiple shifts per week.

Staten Island Yankees Minor League Baseball Team

Front Office Intern (Summer 2015)

- Enter and analyze team data to keep adequate records within the organization.
- Worked with accounts receivable / payable in coordinating with suppliers and creditors.
- Cold-calling companies to generate new sales.