### TO: Staff Senate Members FROM: Mark Murphy, Staff Senate President

### DATE: February 28th, 2023

### SUBJECT: Staff Senate March 15th, 2023 Meeting agenda, 2:00 pm BRN 500

### Welcome

* Opening Prayer – Peggy Doolittle
* Land Acknowledgement Statement: *The University of Scranton acknowledges the original inhabitants and nations of this land: the Lenape, the Munsee, the Shawnee and the Susquehannocks.  May we be ever mindful of their legacy and contributions and commit ourselves to stewarding this land with care and compassion as we navigate our communities towards faith and justice*.
* Volunteer for Next Month’s Prayer
* Quorum Check, 14 senators including 4 from each constituency, alternate quorum at least 18 senators including a minimum of 2 from each constituency.

Review/Motion to Accept Previous Month’s Minutes

### Review/Motion to Accept Agenda

### Guest Introduction/Presentation:

### Liaison Report – Patti Tetreault

### President’s Report

* Updates from the UPC, UGC, and Communication Symposium

### Previous Business

* Discuss reviewing and suggesting updating search committee make-up.
* Suggest Human Resources offer an information session on the Compensation Plan.
* Recommend Staff Senate presence in Staff Handbook

### New Business

* Election meet & greet
* Review Broadcast Email Policy
* Time Donation Policy review, suggestions to stop late year requests.
* Bereavement Policy Review (suggest discussion)
* Recent restructuring and position eliminations, letter received.
* Is there a policy or guidance on Planting a tree, installing a plaque, or bench in memory of an employee?

### Standing Committee Reports

* + Communications – Amy Black and Mike Ritterbeck
  + Elections and Membership – Kristi Klien and Rose Ann Jubinski
  + Finance – Kristi Klien
  + Social Events & Community Building – Kristi Klien and Kelly Cook
  + Staff Development-Co-Chairs – Traci Vennie and Geri Barber
  + Staff Recognition & Excellence Awards – Andrea Malia and Bernie Krzan

### Ad Hoc Committee Reports

* Assessment -Geri Barber
* Remote Work Policy Development – Traci Vennie, Mark Murphy, Meghan Nowakoski, Lori Flynn, Kelly Cook, Jonathan Kirby, Brian Laughney

### Items from the Floor

### Motion to Adjourn (target 2:10 pm)

* Gather to discuss spring roundtables