

TO: Staff Senate

FROM: Mark Murphy, University Staff Senate President

DATE: November 9, 2016

SUBJECT: Minutes from October 12th, 2016 Staff Senate Meeting
PNC Bank Board Room, Brennan Hall, 10:00 – 11:30 a.m.
Very great full for notes taken by Ms. Bautista.

In attendance: Mr. Murphy, Ms. Flynn, Ms. Patricia Tetreault, Liaison, Mr. Eugene Kohut, Mr. Barrett, Mr. Pilger, Mr. Roginski, Ms. Shimsky, Mr. Krzan, Mr. Carter, Ms. Bautista (Alt), Mr. Puksta (Alt), and Ms. Pichiarello (Alt), Ms. Butler, Ms. Schofield, Ms. Bealla, Ms. Brackeva-Phillips, Ms. Strickland, Ms. Grissinger, Ms. Loveless.

Guests: Julie Schumacher Cohen and Rebecca Beal

Not in attendance: Ms. Cali, Ms. Tokash (Alt), Ms. Barnoski, Ms. Bevacqua, Ms. Hollingshead, Ms. Mecadon, Ms. Densvich Sheils, Mr. Hallock, Ms. Driscoll McNulty, Ms. Klien, Ms. Cook (Alt), Mr. Kern, Ms. Kovalcin, Ms. Winslow.

1. –Mark opened meeting
 - Prayer for November Bryn Schofield
 - Quorum
2. Gina and Kevin accepted last month's meeting minutes
3. Bryn Schofield and Julie agenda accepted
4. Kelli Cali stepped down as secretary. Mark wants to spend a month to choose secretary nominees. Will elect at next meeting.
5. Julie Schumacher-Cohen (co-chair) middle states update. Rebecca Beal- co-chair
 - Accreditation is important for:
 - financial aid and student funding
 - Looking for evidence that we are doing what we are doing
 - We are using the evidence to improve
 - Each standard will be assigned a co-chair
 - This will be a three-year project
 - Co-chairs will assemble working groups
 - Steering concentrate = one faculty member and one staff member
 - Resource persons will be assigned
 - *Would like recommendations for all committees
 - Communication needs to be addressed for accreditations
 - Mark let the co-chairs know to contact Amy Driscoll McNulty for committee recommendations
6. Patricia Tetreault
 - Middle states participation is very important
 - South Side Complex update – approved by Board of Directors, donor funded
 - OT is only paid after hours worked not paid
 - Special circumstances will warrant adjustments in OT pay
 - No OT paid for being called in and employee uses vacation or sick time

- Looking at vacation policy
- Graduate tuition- NO UPDATE
- Staff salary increases, news will be further coming –early next week
- 50 employees affected by Department of Labor OT policy as of December 1st they will be paid as nonexempt. HR has met with managers of these employees. HR will meet with employees in early November.
- These employees will become Para Prof staff
- This adjustment may impact staff senate groups and classes. Mark will take a look at that. Patty will have Denise run census for Mark and get it to him soon.
- Staff positions if eliminated their children can still go to school here.
- Separation package offered

7. Mark went over

- Board of Trustees meeting
- Communication symposium
- Spirit award
- Mark will send out email to all chairs of committees to ask for updates for monthly meetings.

Executive Committee put together

- Presidential search committee reps, Cathy Seymour and Geri Barber.
- Need committee member or Commerce hunt/Honorary degree committee. Mark request email of interest sent to him.

8. Cathy Seymour absent

Geri Barber –CHS Introduction McGurrian Hall

- Per Geri, if you have any questions or concerns please forward them to her email.

9. Mark would like to have everyone state what attributes we feel our next President should have.

Attributes:

- Socially involved (get to know people)
- Approachable (welcoming, accessible)
- Fair
- Outgoing
- Trustworthy
- Long-term
- Communication
- People oriented (mission first, people always)
- Community involved
- Understanding staff and how they work
- Engaged
- Family oriented
- Listener
- Visible
- Visionary
- Business Sense
- Budget Builder
- Partnership

Geri added:

Invested, communicate, willing and open

10. Committee Updates

Julie

- a. November 3rd 11:30-12:50 Committee symposium

Gary Olsen and Bobby Davis, 60 RSVP to date.

Amy (absent)

- b. Mark will talk to her about newsletter
- c. No financial report

Kevin

- d. Nothing to report-Holiday Luncheon

Bryn

- e. LSC 133 lunch and learn workshop 10-19 at 11:30, Body Language.

Tamara

- f. Update email over winter to make link to vote more visible
- g. Voting

11. Previous Business

-Mark put together two drafts for indigenous people's day

Gina read both drafts

NO VOTE MADE

-Mark will send out original motion and new drafts

12. New business

-Did not get to – will add to next month

13. Roundtables discussed at executive committee meeting

14. Tamara Bautista and Gina Butler adjourned

Mark announced there will be a Garden Blessing at 4pm today.