

TO: Staff Senate  
FROM: Kelli Cali  
DATE: July 14, 2016  
SUBJECT: Minutes of July 13, 2016

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In attendance: Mr. Murphy, Ms. Flynn, Ms. Cali, Ms. Tokash (Alt), Ms. Barnoski, Mr. Barrett, Mr. Pilger, Mr. Roginski, Ms. Shimsky, Ms. Bevacqua, Ms. Hollingshead, Mr. Krzan, Mr. Murphy, Ms. Mecadon, , Ms. Densevich Sheils, Mr. Carter, Ms. Bautista (Alt), Mr. Hallock, Mr. Kohut, Mr. Puksta (Alt), and Ms. Pichiarello (Alt).

Not in attendance: Ms. Butler, Ms. Driscoll McNulty, Ms. Schofield, Ms. Klien, Ms. Bealla, , Ms. Cook (Alt), Ms. Grissinger, Mr. Griguts, Mr. Kern, Ms. Kovalcin, Ms. Brackeva-Phillips, Ms. Strickland, Ms. Winslow, Ms. Loveless, and Patricia Tetreault, Liaison.

**Welcome:**

- Mr. Murphy called the meeting to order at 10:04 am, in the PNC Bank Board Room, Brennan Hall. Mr. Roginski offered the opening prayer. Ms. Cali will offer the prayer at the August meeting.

**Review of May meeting minutes:**

Minutes approved with no changes.

**Approval of Agenda:**

Agenda approved with no changes.

**No new items from the floor**

**Patricia Tetreault will give a report at the August meeting.**

**President's Report:**

- Brian Griguts is no longer on the senate. His replacement is Chris Carter. Ryan Puksta is now the only MTTP alternate. The next highest vote getter was reached out to but we have not heard back from him (Michael Rorick).
- Mr. Ryan Sheehan has resigned from the Senate. The Election and Membership Committee will determine Ryan's replacement. Ryan was thanked for his support of the Senate and his involvement with activities like the Employee Learn from the Experts BBQ.
- Mr. Murphy asked a senator to give an update on the Employee Spirit Award. The senator explained the election process and is assisting the new chairs in the transition.

- Kate Yerkes asked the Staff Senate for UGC representatives for the year. They are the officers. It is suggested that if an officer cannot make a UGC meeting, that they should locate a senator or alternate to attend in their place.
- Human Resources supplied a report on Spring 2016 use of the Alternative Work Schedule Policy. It has been used as follows: Seven (7) alternative work schedule requests were received for the spring term, down from eleven (11) in the fall. Of these one (1) was for flexible schedule to attend classes and five (5) were telecommuting requests allowing for a better work-life balance and one (1) was for flex-time to teach classes. The employees that have been granted their request for an alternative work schedule will revert to their normal work schedules by June 2016.
- The Sustainability office replaced a few hundred office 28 quart trash cans with 14 quart trash cans on campus, 700 trash cans total, saving the University \$4,700. The 28 quart cans are now being used in residence hall rooms.
- The University spends 80,000 dollars a year on trash bags and uses over 600,000 trash bags on campus per year. The sustainability office is looking for feedback on how this can be reduced.
- The University has hired a service provider to compost 40 tons of pre-consumer food waste per year. This is being done in conjunction with ARAMARK.
- The first food basket has been given to the Leahy Center Food Pantry from the University Royal Community Garden. If anyone would like to volunteer in the garden project, they can contact Mark Murphy.

### **Committee Ratification was passed for 2016-17**

#### **Communications**

Chair-Julie Brackeva-Phillips, Amy Driscoll-McNulty, Tom Kern, and Tamara Bautista.

#### **Election & Membership**

Chair- Amy Driscoll-McNulty, Kelli Cali, Gerry Loveless, and Julie Brackeva-Phillips.

#### **Finance**

Chair-Amy Driscoll-McNulty, Gina Butler, Lisa Bealla, and Tim Barrett.

#### **Social Events & Community Building**

Co-Chairs Kristi Klein and Kevin Roginski, Bryn Schofield, Sherry Edwards, Gerry Loveless, Lori Flynn, Cindy Tokash, Sue Shimsky, Annie Barnoski, Caitlyn Hollingshead, Ryan Puksta, Tom Coleman, Eugene Kohut, Steve Hallock, Janice Mecadon, Mary Ellen Pichiarello, and Kyle Thomas.

#### **Staff Development**

Co-Chairs- Melissa Bevacqua, Kelli Cali, and Bryn Schofield, Bernie Krzan, Sue Shimsky, Annie Barnoski, Kristi Klein, Lisa Bealla, Ryan Puksta, Kevin Roginski, Gerry Loveless, Cindy Tokash, Bill Pilger, Chris Carter, Mary Sheils, Jennifer Pennington (volunteer), Janice Winslow and Tamara Bautista.

#### **Staff Recognition & Excellence Awards**

Co-Chairs- Gina Butler and Tamara Bautista, Eileen Notarianni (volunteer), Caitlyn Hollingshead, Janice Mecadon, Mary Ellen Pichiarello, Lisa Bealla, Sherry Edwards, and Lori Flynn.

**By-Laws (ad hoc)**

Chair- Gina Butler, Annie Barnoski, Melissa Bevacqua, and Tom Kern.

**Previous Business:**

- Indigenous Peoples day Student Senate motion was discussed. There appears to be a difference in what was presented at our earlier meeting and the wording within the motion. The difference is in the celebrating Columbus Day along with Indigenous Peoples day. The motion has strong language against Columbus Day and this may cause the Senate not to support the motion as written. Lauren Rivera will attend the September meeting and we will have further discussion on the topic and hopefully make a recommendation to Student Government.
- Lauren Rivera to discuss this topic as well as the Smoking Policy.
- A Senator will give a report on the Active Shooter Training at the August meeting.

**Items from the floor**

- A Senator asked if the Senate had been updated on the Fire Evacuation Policies and another Senator asked about the use, training, and updating of AED machines. The Staff Senate President is going to reach out to The Health and Safety Officer, Mr. Michael Baltrussaitis to ask for a presentation.
- A Senator brought up concerns with vision coverage that Mr. Murphy will bring to HR.
- A Senator raised questions about tuition remission for dependents and graduate school for employees that Mr. Murphy will also bring to HR.

**Meeting Adjourned**