

TO: Staff Senate Members

FROM: Catherine Murphy
Secretary, Staff Senate

DATE: August 15, 2011

SUBJECT: Minutes from August 10, 2011 Meeting

In attendance: Ms. Cherra, Ms. Cullen-Brown, Ms. Eagen, Ms. Fetsko, Ms. Freeman, Mr. Gaylets, Ms. Hynosky, Ms. Jachimowicz, Ms. Mascelli, Ms. Murphy, Mr. Murphy, Ms. Rafter, Mr. Sakowski, Mr. Wasalinko, Mr. Wimmer.

Mr. Murphy opened the meeting at 10:10 am in the PNC Board Room in Brennan Hall.

1. Mr. Murphy offered the opening prayer.
2. A motion to approve the minutes was made by Ms. Cullen-Brown and seconded by Mr. Gaylets. The minutes were approved as written.
3. Ms. Cullen-Brown made a motion to approve the agenda. It was seconded by Ms. Fetsko. The agenda was approved as written.
4. President's Report:
Mr. Murphy said that although we did not have a quorum at the July and August Senate meetings much work was still accomplished during the summer. He said that the Senate's main goal for the summer is to select chairs and populate committees and that was accomplished. Mr. Murphy then briefly reviewed items in his President's report. He also gave an overview of the items the Executive Committee discussed at its last meeting.

Mr. Murphy reported that he looked into the question that was raised at the July meeting regarding cameras in the Redington parking lot. He said that new lots are being fitted with cameras but at this time there are no plans to install cameras in existing lots. Mr. Murphy said that he will discuss this with Don Bergman to see if we need to review this for safety reasons.
5. Committee Ratification:
Since there was not a quorum, the vote to ratify the committees will be taken at the September meeting.
6. Committee Reports:
Communication Committee: Ms. Jachimowicz reported that the committee is working on publishing a two page newsletter that focuses on the May election. Mr. Wimmer said that the newsletter should be ready for the committee to review at its next meeting and will be published in early September. Ms. Jachimowicz said that the committee plans to publish two newsletters each year; a fall newsletter in October and a spring newsletter in March

Ms. Jachimowicz also reported that they have been working on getting the senate webpage on the CMS.

Staff Development Committee:

Ms. Mascelli reported that the Employee Resources Project the committee has been working on will be ready to go live after she completes a few remaining edits. She thanked the members of the committee for the work they did in completing this project. Ms. Cullen-Brown said that it is amazing work. Mr. Murphy also thanked committee members.

Finance Committee:

Ms. Cullen-Brown reported that she will be meeting with Ms. Fetsko to turn over the Senate's financial records.

7. New Business:

Mr. Murphy reported that the Executive Committee thought it would be a nice gesture for the Senate to send a citation to the Fr. Quinn in honor of his inauguration. He distributed draft language that he prepared and asked everyone to review it and make any changes on right on the copies.

Mr. Murphy also reported that the Executive Committee also discussed possible gifts the Senate can also present to Fr. Quinn. He said that one idea that was talked about was to have Ms. Fetsko do a caricature of Fr. Quinn with things from the region included.

It was decided that Ms. Fetsko would contact Mr. Davis and ask him for some suggestions on what should be included in the caricature. She asked that suggestions be emailed to her.

Ms. Cullen-Brown encouraged senators to participate in the inauguration.

Someone asked if offices are going to close for the inauguration. If they are staff should be told that so that they can plan to attend. Mr. Murphy will check the Ms. Day.

Mr. Gaylets made a motion to adjourn the meeting which was seconded by Ms. Cullen-Brown. The meeting adjourned at 10:45 am.