

TO: Staff Senate

FROM: Margaret Hynosky  
Mark Murphy

DATE: August 9, 2011

SUBJECT: Minutes for July 12, 2011 meeting

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In attendance: Ms. Cullen-Brown, Ms. Cherra, Ms. Fetsko, Ms. Gaylets, Ms. Hynosky, Ms. Jachimowicz, Ms. Mascelli, Mr. Murphy, Mr. Wetherell, Mr. Wimmer

- Ms. Bevaqua will vote for Mr. Wimmer  
There were no clerical alternates present  
Senate will not be able to vote today since we do not have a quorum
- The minutes from June minutes will be reviewed at the August meeting
- Agenda:  
Ms. Cullen –Brown made a motion to accept the agenda. Ms. Bealla seconded the motion. The agenda was approved.
- President’s Report  
Please see the written report
- Liaison’s Report: Ms. Day reported that:
  - FMC and AC on break. They will not meet again until August
  - 40 employees participated in retirement plan
  - 22 positions have been filled as of this date, more positions will be filled
  - 15 positions are pending review by department heads
  - Performance Management Program
    - Sessions have been added for late July, early August
    - Supervisor training will be held in August
    - Divisions should be using new forms to set goals for next review
- New Business  
Committee Ratification: Mr. Gaylets motioned to ratify the committees, but since we did not have a quorum the vote will be taken at the August meeting. Mr. Murphy recommended that chairs contact their committee members and schedule meetings for late July or August.
- Old Business  
The Senate reviewed the following topics:
  - Bring your child to work assigned to executive committee to follow-up with HR
  - Email broadcast assigned to Communications Committee

- Orientation Meeting, assigned to Social Events and Community Building and Staff Development Committees
  - Alternate Work Schedule, assign to executive committee to follow up
  - Round table events, assign to Social Events and Community Building Committee
  - Newsletter, Communications Committee
  - Lunch and Learn events, staff development committee, hr to partner on staff senate interested topics.
- Open items from the floor
    - A concern was raised that there are no cameras in the Redington Parking Lot. During a discussion it was noted that camera are being installed in the new lots on campus. Mr. Murphy said that he will follow-up on this and report back to the Senate.
    - A concern was raise about e-recycling. Mr. Pace will check to see if we can get the company that we use in. Most of the University's equipment is included in inventories and should be taken off through procedure that is set up.
    - Mr. Wetherall asked if anyone was interested in volunteering to help at the Inauguration to let him know.
    - There was a discussion on whether the Staff Senate should have an official involvement in the inauguration. Mr. Murphy and Ms. Cullen-Brown said that they will review their notes from a meeting that was held with Dean Pellegrino, Co-Chair of the Inauguration Committee.

Ms. Bella motioned to adjourn the meeting and it was seconded by Ms. Fetsko. The meeting was adjourned.