

TO: Staff Senate

FROM: Catherine Murphy
Staff Senate Secretary

DATE: September 21, 2010

SUBJECT: August 25, 2010 Minutes

In attendance: Ms. Bealla, Mr. Cawley, Ms. Cherra, Ms. Clause, Ms. Cullen-Brown, Ms. Eagen, Mr. Franceschelli, Mr. Gaylets, Ms. Gurz, Mr. Harris, Mr. Hickernell, Ms. Hynosky, Ms. Jachimowicz, Mr. Keegan, Ms. Laffey, Ms. Lang, Ms. Mascelli, Ms. McCrea, Mr. Murphy, Ms. Murphy, Ms. Rupp, Mr. Pace, Ms. Palko, Mr. Pilger, Mr. Schofield, Mr. Skutnick, Ms. Stavisky, Ms. Thomas, Mr. Wetherall.

1. Mr. Murphy opened the meeting at 10:10 a.m. in the PNC Board Room in Brennan Hall. He welcomed everyone and asked Ms. Bealla to offer the opening prayer.

Mr. Murphy announced that Mr. Pace will be voting for Mr. Sakowski today.

Mr. Murphy introduced Ms. Trovato, Director of Special Events, who came to promote the University's Family Picnic. Ms. Trovato announced that the Faculty & Staff Family Picnic will be held on Saturday, September 11th at the CRC from noon until 4:00 p.m. She asked the senators to help spread the word and to encourage our constituents to participate in the picnic. Ms. Trovato gave an overview of some of the events that are planned such as arts and crafts, a bounce house, Damian the magician, a scavenger hunt, and Fr. Mohr will be give boat rides. She said that the menu has been changed and a Mass will be held at the end of the day. Ms. Trovato stressed that although families are encouraged to attend the picnic, employees may also attend on their own.

2. Minutes: Mr. Skutnick made a motion to accept the minutes and Mr. Gaylets seconded the motion. The minutes were approved as written.
3. Review of Agenda: Ms. Cullen-Brown made a motion to accept the agenda and it was seconded by Ms. Laffey. The agenda was approved.
4. Report from President: Mr. Murphy reported that he is working with UGC to set a date for the Alternate Work Schedule Presentation.
5. Committees Reports:
 - a. By-Laws Committee: Ms. Cullen-Brown announced that the revised By-Laws will be available on our website shortly.

6. Old Business:

- a. Open Forum: Mr. Murphy said that he will turn over the open forum information to the Communication Committee when a chair is appointed.
- b. Speakers: Ms. Murphy announced that Fr. Manglaviti, S.J. will speak at our September meeting and that Dr. Baillie will speak at our November meeting. She said that if anyone has a specific topic or questions they would like Dr. Baillie to address to send them to Ms. Murphy who will pass them along to Dr. Baillie.

7. Discussion on Committee Chairs:

Mr. Mark announced that we need a chair for the Communication Committee and the Staff Recognition & Excellence Award Committee. He commented on the need for people to be involved in committee work and asked for feedback. He pointed out that although the chair takes on the responsibility of the committee it is important for the chair to delegate responsibilities to committee members. He suggested that people thinking about stepping up to chair a committee talk to last year's chairs. He also suggested that possibly of having co-chairs.

Mr. Wetherell said that he will be traveling until November, but said that if there is no chair for the Staff Recognition & Excellence Award Committee by then he will serve as chair.

Mr. Skutnick said that he is willing to Co-Chair the Communications Committee but that he needs help.

Mr. Murphy asked anyone interested in serving as chair to let him know by next Wednesday. He said that if we don't get a chair for the committees he will call an initial meeting of each committee. He stressed the importance of getting the committee together to begin its work. Mr. Skutnick volunteered to call a meeting of the Communication Committee.

8. Open Discussion:

- a. Ms. Mascelli announced that the Wellness Center will be hosting a Mini Health Screening on September 15th. She said that it will be held in Brennan 509 and will include glucose testing, blood pressure reading, pixie scan, and cholesterol testing. Ms. Mascelli will be sending out a flyer shortly.
- b. Ms. Murphy mentioned that the planning for the Senate Orientation in October should begin. Mr. Murphy said that he will speak with the Chair of the Events Committee. Ms. Cullen-Brown suggested that the orientation be held on campus. She said that although the lake is a wonderful place to hold a retreat, it makes it difficult for some senators to attend. After some discussion, it was agreed that the orientation will be held on campus and that it will be shortened to 2 hours followed by a lunch.

Ms. Cullen-Brown motioned to adjourn the meeting and Ms. Bealla seconded the motion. The meeting adjourned at 10:40 a.m.

Respectively Submitted By,



Catherine Murphy