

TO: Staff Senate

FROM: Catherine Murphy
Staff Senate Secretary

DATE: February 15, 2010

SUBJECT: Minutes of December 16, 2009

In attendance: Ms. Boock, Mr. Cawley, Ms. Cullen-Brown, Ms. Fetsko, Mr. Gaylets, Mr. Grigorescu, Mr. Harris, Mr. Hurst, Ms. Jachimowicz, Ms. Knott, Ms. Mascelli, Ms. Murphy, Mr. Murphy, Mr. Parry, Mr. Sakowski, Ms. Rupp, Mr. Schofield, Ms. Scramuzza, Ms. Stavisky, Ms. Vaccaro, Ms. Watson, Mr. Wetherell, Ms. Winslow, and Ms. Day

The meeting began at 10:05 a.m. in the PNC Board Room in Brennan Hall. Mr. Mr. Grigorescu gave the opening prayer.

1. Minutes: The minutes were approved as written.

2. President's Report:

Mr. Murphy reported that the Faculty Senate Speakers Policy was discussed at the UGC meeting. He said that many of the Staff Senate's suggestions were incorporated into the final version of the policy. Mr. Murphy informed the Senate that Ms. Stager presented the next three years of academic calendars for review. She would like to have feedback on the 2011-2012 calendar from the three Senates by February 22nd.

Mr. Murphy presented the list of the Staff Senate accomplishments to the UGC. He reported that he had spoken with Mr. Devers regarding the trains parking near the entrances of the Ridge Row parking lot. Mr. Devers said that there is an agreement with the Rail Authority that they will make every effort not to block the entrances to the parking lot.

Mr. Murphy reported that the concerns that were raised regarding the dangerous conditions in the driveway between Parking Pavilion and Madison Ave have been addressed and improvements will be made and signage will be added. He said that he sent a letter to public safety with a list of the concerns that were raised at the last Senate meeting.

3. Liaison's Report:

Ms. Day reported on the work being done on writing the University's next Strategic Plan. She said that the preliminary themes being discussed are the Magis, Cura Personalis, and Stewardship. She reported that work continues on balancing the budget. Ms. Day said that the living wage proposal which was delayed hopefully will move ahead in early 2010.

Ms. Day reported that the HR department is in the process of moving.

4. Committee Reports:

Communication Committee and Social Events Committee:

Mr. Skutnick and Ms. Winslow are reviewing the questions that were raised at the Open Forum and are in the process of organizing them. They will continue the review and make appropriate referrals.

The "Take Your Child to Work" initiative was discussed. Ms. Hope Smith from the Campus Women's Center volunteered to work on this initiative during the Open Forum. The Social Events committee will work with Ms. Smith on this event. Ms. Day said that she would like to have HR involved as well.

Recognition & Excellence Awards Committee:

Ms. Watson said that the committee after review has determined that it is not feasible to hold a yearly event in honor of retiring staff members.

Ms. Watson reported that the committee has been meeting regarding the Sursum Corda Awards and they are working on a new form for nominations.

5. New Business:

- Suggestions for future guest presenters were: Mr. Patrick Leahy, Mr. Mark Carmody, Mr. Joseph Quinn, President of Student Senate. Ms. Murphy will continue to work on scheduling the presenters.

The meeting adjourned at 11:30 a.m.

*Please note.

I had difficulty with my home computer and lost the minutes. I have pieced together these minutes from some notes I still had and from notes others took. If you have any input or notes on anything I didn't cover, please send them to me. I would like to have the minutes as complete as possible.

So that this does not happen again, I will be taking notes on a laptop and saving them on the computer and a flash drive.