

TO: Staff Senate

FROM: Mark Murphy, University Staff Senate President

DATE: December 6, 2016

SUBJECT: December 14, 2016 Staff Senate Meeting Agenda
PNC Bank Board Room, Brennan Hall, 10:00 – 11:30 a.m.

1. Welcome:
 - a) Opening Prayer Gina Butler
 - b) Request volunteer for opening prayer for next meeting
 - c) Attendance / Quorum (14 senators at least 4 from each group)
 - d) Senators and Alternates Introductions
2. Review of previous months' meeting minutes/Motion to accept minutes. Thank you, Cindy Tokash.
3. Review Agenda and suggest any new agenda items from the Senate/Motion to accept agenda and any new items
4. Special Award Presentation, Tamara Bautista to Mr. Gerald Olt and Ms. Fata Hanic.
5. Guest Susan Bowen, Chief Information Officer
6. Report from Liaison, Patricia Tetreault
7. President Report
 - UGC update, UPC update, Trustee Meeting update. UGC meeting update.
 - Smoking Policy update
 - History by year of Staff Senate activities, committee pass on binders.
8. Committee Updates:
 - a) Communications - Chair-Julie Brackeva-Phillips
 - b) Election & Membership - Chair- Amy Driscoll-McNulty
 - c) Finance - Chair-Amy Driscoll-McNulty
 - d) Social Events & Community Building - Co-Chairs Kristi Klein and Kevin Roginski
 - e) Staff Development - Co-Chairs- Melissa Bevacqua, Kelli Cali, and Bryn Schofield
 - f) Staff Recognition & Excellence Awards - Co-Chairs- Gina Butler and Tamara Bautista
 - g) By-Laws (ad hoc) - Chair- Gina Butler
9. Previous Business
 - Vacation Policy for 9, 10, 11 month employees, concern on amounts for long term employees.
 - Graduate tuition parity with faculty plan.
10. New Business
 - Donating benefit time to other staff members that may be in need due to extenuating circumstances.
 - Use of paper time cards and the benefits of an online system, requesting a discussion on the topic.
 - Staff position elimination.
11. Items from the floor
12. Motion to Adjourn
13. Constituency Round Table break-out sessions.