# TO: Staff Senate members

### FROM: Gina Butler, Staff Senate President

### DATE: January, 2021

### SUBJECT: January 20, 20201 Meeting Agenda

### Welcome

* Opening Prayer – Cheryl Evans
* Volunteer for Next Month’s Prayer
* Quorum Check: 4 from each constituency or 2/3 = 18 Senators

### Review/Motion to Accept Previous Month’s Minutes

### Review/Motion to Accept Agenda

### Guest(s) – Ms. Kate Yerkes and Dr. Jeff Gingerich

### Liaison Report – Ms. Patti Tetreault

### President’s Report

* Requested Staff Forum prior to opening of the Spring semester
* UPC: D&I Subcommittee
  + UGC: Acceptable Use Policy; Calendar Proposals (AY 2022-23; 2023-24)
  + Email for Cabinet: budget donation

### Previous Business

* + Staff Handbook – Grievance & Corrective Action Policies – will meet with HR to review
* Employee Resource Guide: Committee work and volunteers
* Roundtables: constituencies need to have a roundtable by no later than March.
* Symposium: most likely will be held in April
  + Operations/Priorities: Assessment
    - Revamp Staff Senate survey; incentivize; develop objectives and plan
    - Review Mission and Purpose Statement –align with the University Mission Statement?
* ITEM(S) WITH CABINET:
  + - Time Share/Donation Policy
* ITEM(S) WITH UGC:
  + - Remembrance -University Flag
* TABLED UNTIL SPRING:
* Graduate Tuition Remission: requested early Spring review
* Aramark Survey: tabled until the Summer or until campus functions return to “normal”
* Discussion on By-Laws amendment – definition of a quorum and election issue

### New Business

Staff Forum with Cabinet – Re: Spring 2021 January 27th 1:00p.m.-2:00p.m. register to join Zoom

Sursum Corda

MTTP: Snow Teams feedback?

### Standing Committee Reports

* + Communications – Nick Truncale and Rebekah Bernard
  + Elections and Membership – Kristi Klien and Amy Driscoll McNulty
  + Finance – Amy Driscoll McNulty
  + Social Events & Community Building – Ryan Sheehan and Kristi Klien
  + Staff Development-Co-Chairs – Renee Giovagnoli and Meg Hambrose
  + Staff Recognition & Excellence Awards –Patrick Mullarkey & Peggy Doolittle

### Ad Hoc Committees

* By-Laws
* Assessment

### Items from the Floor

### Motion to Adjourn