



November 6, 2020

Dear Students,

Our semester is ending in just a few short weeks. As you know well, final exams begin on November 20 with the last day for finals scheduled for November 25. University housing will close on November 25 at 6 p.m. The University will be closed for the Thanksgiving holiday on Thursday and Friday, November 26-27. In preparation, we wanted to provide some guidance to students on how best to prepare for the end of classes and, for those of you living on or near campus, your return home.

As you prepare to return home, students should treat the final two weeks of the semester with extra caution. During that time, students must continue to abide by the Royals Safe Together Plan, but also should limit movement off campus, limit your social circle, and focus on completing the academic requirements for the semester. It is essential that you avoid creating close contacts beyond those people with whom you live. These steps will help to ensure a safe return to your home community following the semester.

Specifically, this message will provide information on the following topics:

- Surveillance Testing
- Closure of campus isolation and quarantine space
- Residence Hall Closure
- Other Campus Operations
- Mail & Package Pick-Up

Student Surveillance Testing

The University will continue student testing through the week of November 16 in the Long Center. Student testing will shift from random to targeted the week of November 9 with continued testing available in Student Health Services for anyone experiencing symptoms.

Closure of Campus Temporary Isolation and Quarantine Space

The University will provide isolation and quarantine space as needed for students living in University residence halls through the closure of residence halls on November 25. Following that date, all

campus services will be unavailable and students will be required to leave campus. Students who are still in isolation or quarantine at this time should make plans to complete their isolation or quarantine at home.

Residence Hall Closing

Campus residence halls close at 6:00 p.m. on Wednesday, November 25. Students who will be on campus for Spring 2021 may leave their belongings in their room. Residence Life will share specific instructions to prepare room/apartments by email next week.

Students who are unable to return home for the semester break due to international travel restrictions must complete an application in the housing portal. Permission for students to remain on campus beyond November 25 will be limited to exceptional circumstances.

Intersession 2021 Housing

Housing during Intersession 2021 will be limited. The following groups of students have permission to request housing during the January term:

- Students enrolled in an Intersession course that will meet on campus
- Student athletes who are in season and approved by the Athletics Department
- Students completing University-approved research or are working in essential offices

Residence Life will send students an email detailing specific instructions to confirm Intersession housing needs.

Mailroom Operations: Students living on campus are reminded to pick up all mail and packages before leaving for winter break. Additionally, please do not have packages shipped to campus during winter break. Due to the policies of delivery companies, the only mail and packages that can be forwarded to students' home address are those from the US Postal Service. We are unable to forward items from UPS, Amazon and Fed Ex. In the event that a student has a US Postal Service item that needs to be forwarded to their home address during winter break, please submit a request to Debra Price at debra.price@scranton.edu.

Thank you for your continued support and cooperation with the Royals Safe Together Plan. I wish you a smooth end to the semester and good luck with your final exams!

Sincerely,

Robert W. Davis Jr., Ed.D.
Vice President for Student Life