THE CENTER FOR SERVICE & SOCIAL JUSTICE

Domestic Service Trip Chaperon Interest Form

The Center for Service & Social Justice sponsors domestic service trips throughout the United States. Each year, we look for chaperons who are interested in traveling with and volunteering alongside our students as they do service for a week. Chaperons are responsible for driving students, leading or coordinating reflections, hosting meetings with groups both before and after the trip, keeping close contacts with sites, and handling trip finances. They should also be prepared to work with the group during the trip. Additionally, chaperons meet together with the Assistant Director in the Center for Service & Social Justice several times prior to the trip. Most of our service trips take place over Spring Break; we also offer some trips during Intersession as well as a local service experience for several days during Fall Break.

Transportation varies. Some trips drive in mini vans, others fly, and some trips occasionally travel in a chartered bus. Chaperons may drive a distance of two hours or twelve hours, depending on the trip location. On flying trips, chaperons will drive a rental vehicle as well. Accommodations are generally simple living, making and sharing meals and staying in cabins or host apartments. Chaperons and students going on service trips should be flexible with housing accommodations, transportation and meals.

Some of the trips we offer are to locations we have visited in the past; other trips are new each year. We like to follow some of our recent graduates who are doing a year of service in various locations throughout the country. The types of service we do varies depending upon location. Some of the service is physical in nature; other service may include mentoring or tutoring children, volunteering in food pantries and soup kitchens, providing a ministry of presence to former gang members, as well as other possibilities. Chaperons will be matched with a trip based on their interests as well as the needs of the trip. Some trips require just one chaperon, and other trips require two or more chaperons, based on the number of student participants.

All chaperon expenses are paid. Chaperons must be University of Scranton employees or graduate assistants, certified to drive a University vehicle through Public Safety, have a clean driving record, and have medical insurance. Chaperons can apply to use Mission Leave Time through the Office of Human Resources. This policy for staff and administrators can be found in the Handbook for Staff and Administrators electronically on the Human Resources website at http://www.scranton.edu/hr/employment/index.shtml.

Faculty, staff, and graduate assistants interested in chaperoning a break trip should complete and return the attached interest form to Lori Moran by October 1 and may also contact Lori Moran, DeNaples 205-B at 570-941-7429 and lori.moran@scranton.edu with any questions. You will be contacted if there are chaperon slots available. Completion of this form is an expression of interest; it does not commit you to being a chaperon, nor does it mean you are guaranteed a chaperon position, as we run a limited number of trips each year.

Thank you for your interest! Our trips would not be successful without the participation of faculty, staff and graduate assistants.
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Name: ____________________________________________

Job Title: ________________________________________

Department: ______________________________________

Phone Number: __________________ Email Address: __________________

Have you ever chaperoned a domestic or international service trip before? __________________________

If so, when and where? ________________________________________________________________

Please describe what interests you about being a chaperon:

Please describe your experience doing service/volunteering:

What type of service projects interest you?

What type of experience do you have leading a group?

What type of experience do you have leading and/or participating in reflection?