TO: All Employees  
FROM: Human Resources  
SUBJECT: Staff Holiday Calendar for 2019-2020  

The following SEVENTEEN-day holiday calendar has been approved for staff members for the period from September 1, 2019 to August 31, 2020:

**2019-2020 STAFF HOLIDAY CALENDAR**

- **September 2, 2019 (Monday)**  
  Labor Day
- **October 14, 2019 (Monday)**  
  Fall Holiday
- **November 28, 2019 (Thursday)**  
  Thanksgiving Day
- **November 29, 2019 (Friday)**  
  Day after Thanksgiving
- **December 23, 2019 (Monday)**  
  Christmas Holiday
- **December 24, 2019 (Tuesday)**  
  Christmas Holiday
- **December 25, 2019 (Wednesday)**  
  Christmas Holiday
- **December 26, 2019 (Thursday)**  
  Christmas Holiday
- **December 27, 2019 (Friday)**  
  Christmas Holiday
- **December 30, 2019 (Monday)**  
  Christmas Holiday
- **December 31, 2019 (Tuesday)**  
  Christmas Holiday
- **January 1, 2020 (Wednesday)**  
  New Year’s Day
- **January 20, 2020 (Monday)**  
  Martin Luther King Day
- **April 10, 2020 (Friday)**  
  Good Friday
- **April 13, 2020 (Monday)**  
  Easter Monday
- **May 25, 2020 (Monday)**  
  Memorial Day
- **July 3, 2020 (Friday)**  
  Independence Day

*These are the only University paid holidays for employees. Departments should maintain appropriate staffing and their regularly scheduled business hours before and after holidays.*