The University of Scranton
Office of Financial Aid

# COMPLETING THE CSS PROFILE





#### THE CSS PROFILE - LITE VERSION

- The CSS Profile opened on October 1, 2024 and completion of the application is optional for The University of Scranton
- The University of Scranton offers the CSS Profile Lite version to students
  - The CSS Profile Lite reduces the number of questions by half, making the application process quicker and easier for students and families
- The CSS Profile Lite is beneficial for those who would like to receive financial aid information in late December
- The University of Scranton's CSS Profile School Code is 2929.
  - Use this code to ensure your application is directed to the University

#### DOCUMENTS NEEDED

- Before you begin, make sure you have these documents for both you and your parents/guardians:
  - 2023 tax returns
  - 2023 W-2 forms
  - Bank statements and other financial records
- Having these documents easily accessible will make completing the CSS Profile smoother and faster.

## STARTING YOUR CSS PROFILE

- Sign in at cssprofile.org by selecting the appropriate academic year, 2025-2026
- If you already have a College Board account, use that account to sign in
- If you do not have an College Board account, create a new one
- Parents should not create their own account, since they can complete the application under the student's account

#### APPLICATION PROGRESS

- Utilize the "Sections" button to efficiently monitor your progress as you complete the application
- The Student Status section plays a key role in determining which questions are relevant to you, including whether parent information is necessary
- Make sure to provide accurate responses for both the student and parents/guardians
- The CSS Profile does not need to be completed in one session, so you can save your progress and log back into the account to continue it when able to

#### SUBMISSION

- Before submitting, review your responses by selecting "Application Review"
- Once you ensure accuracy and completion, you can click "Save and Continue" which will lead to submission of your application

#### CSS PROFILE VS. THE FAFSA

- Remember, the CSS Profile does NOT replace the FAFSA
- You still need to complete the FAFSA to apply for federal aid such as:
  - Federal Direct Loans
  - Federal Pell Grants
  - Work Study opportunities



### THANK YOU

To complete the CSS Profile, visit cssprofile.org

Contact the University of Scranton Financial Aid Office with questions. We're here to help!



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