

The University of Scranton
6/30/21 - Quarterly Report
Final CARES I Emergency Grants – HEERF I
CARES II Emergency Grants & Institutional Report – HEERF II

On March 27, 2020, the President of the United States signed the CARES Act (H.R. 748), which provides emergency relief funds to organizations and individuals affected by the coronavirus pandemic. The Higher Education Emergency Relief Fund (HEERF), found in Section 18004 of the CARES Act, provides funding to institutions of higher education “to prevent, prepare for, and respond to coronavirus.” On December 27, 2020, the President of the United States signed the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA). The CARES II Act provides funding to institutions of higher education “to provide additional funding to students who have exceptional need.” The following information is provided by The University of Scranton as required by the Department of Education (“ED”) in order to comply with the reporting requirements under the CARES Act, and report without guidance on the CARES II Act.

The information noted below is intended to not only meet the reporting requirements of the CARES Act but also provide information to our university community regarding the use of the student grant portion of the Higher Education Emergency Relief Fund (HEERF).

- The University of Scranton signed and submitted the U.S. Department of Education Certification and Agreement for Emergency Financial Aid Grants to Students under the Coronavirus Aid, Relief, and Economic Security (CARES) Act on April 23, 2020. The U.S. Department of Education provided The University of Scranton with an electronically signed Grant Award Notification (GAN) on May 4, 2020.
- The University of Scranton received \$1,469,389 and created the CARES Act Emergency Grant to assist students who incurred eligible expenses defined by the Act relating to the disruption of campus operations. The University of Scranton also received \$1,469,388 in CARES Act funds for expenses incurred by the Institution. The University of Scranton is therefore in compliance with the intent of the Federal CARES Act that mandates schools use 50% of their total funds received for student Emergency Grants.
- The University of Scranton received \$1,469,389 and created the CARES II Act Emergency Grant to assist students who incurred eligible expenses defined by the CRRSAA Act relating to the continuing effects of the pandemic. The University of Scranton also received \$2,828,116 in CARES II Act funds for expenses incurred by the Institution. The chart below shows the CARES II Emergency Grants awarded and Institutional funds drawn as of March 31, 2021.
- The total estimated number of undergraduate and graduate students who may have qualified for the CARES Act Emergency Grant was approximately 4,000. Eligibility was determined in accordance with Section 484 in Title IV of the Higher Education Act of

1965, as amended, and under Section 18004(a)(1) of the CARES Act. Student eligibility was measured as of March 13, 2020, the last date of on-campus classroom activity.

- On May 13, 2020, University President Rev. Scott R. Pilarz sent an e-mail to all undergraduate and graduate students who were enrolled on-campus for the 2020 spring term, announcing the availability of the CARES Emergency grant and instructions on how to request funding for additional expenses attributable to the disruption of on-campus operations. Further communications about the availability of the grant were communicated in weekly updates, and a special message was added to the my.scranton login site. The recommended application submission date was May 20, 2020, and all applications received by close of business on June 4, 2020, were honored.
- For CARES II Emergency grants, the University made the decision to award grants to students following the Act’s guidance that directed schools to provide grants to students prioritizing students who have exceptional need first.
- Below is a review of award activity as of June 30, 2021:

CARES I Report on Recipients & Expenditures	Unduplicated Students Awarded	Grants Awarded
30 Day Report-June 4, 2020	2,018	\$1,438,884
Initial 45 Day Report-July 15, 2020	2,018	\$1,438,884
Quarterly Report – Sept 30, 2020	2,023	\$1,448,529
Quarterly Report – Dec 31, 2020	2,026	\$1,453,206
Quarterly Report – March 31, 2021	2,025	\$1,453,206
Quarterly Report – June 30, 2021	2,025	\$1,453,206

CARES II Report on Recipients & Expenditures	Unduplicated Students Awarded	Grants Awarded
Quarterly Student Report – March 31, 2021	56	\$14,060

Institutional Draw – Room & Board Refunds from Spring 20 COVID		\$26,774
Quarterly Student Report – June 30, 2021	2,547	\$1,485,572
Institutional Draw – Room & Board Refunds from Spring 20 COVID		\$2,828,116

- Student eligibility for CARES Act Emergency Grant funding was determined by collecting eligible expenses on our online application. Applicants were able to report additional expenses incurred or expected to be incurred due to the disruption of on-campus operations due to COVID-19. Categories included food expense (maximum \$300), living at home expense for off-campus students who were required to continue rental payments (\$300 allowance based upon equivalent expense listed in our student budget for students living with parents), transportation expense (maximum \$2,000), technology expenses (maximum \$2,000) and miscellaneous expenses (maximum \$1,000). Each application was reviewed, and in some cases it was necessary to make professional judgments to adjust reported expenses to be more in line with all applicants' requests. Our contingency plan to reduce awards, should the amount of requests exceed our allocation, was to prorate grants based on Expected Family Contributions, EFCs, calculated from the 2019-20 Free Application for Federal Student Aid, FAFSA. It was not necessary to exercise this contingency plan, as all eligible expenses reported up until end of business on June 4, 2020 were honored. Since the University did not expend 100% of its Student Emergency Grant Funds as of June 4th, valid requests will be honored until all funds are expended.
- Student eligibility for CARES II Act Emergency Grant funding was determined by reviewing student financial need and prioritizing students with exceptional need. The Financial Aid Office grouped the students into tiers of based on EFC, and is awarding funds fairly based on the groupings and numbers of students within each tier. Student requests for CARES II funds were also reviewed, and awarded in accordance with funds available and student eligibility.
- CARES I Grants were disbursed directly to student accounts and immediately refunded to students by direct deposit to their bank accounts, or delivery of a check to their permanent address.
- CARES II Grants were disbursed directly to student accounts and students were notified they must notify the Bursar of their decision to have the grant refunded or authorize the

University to retain the funds on the student account to pay tuition and fees. If a student does not communicate their wish within the Title IV refund timeline, the grant will be immediately refunded to the student.

- All Institutional Funds Drawn, both on CARES I reported on the CARES I Institutional Report, and the CARES II reported on this report were drawn to support the COVID Room and Board Refunds provided to our students during the Spring 2020 semester.
- Additional guidance was included in a Frequently Asked Questions, FAQs, posted on our COVID-19 site that is easily accessible for our students through the my.scranton home page, and our through our COVID-19 site viewable to the public at Scranton.edu.

Any questions about this report should be directed to the Financial Aid Office at finaid@scranton.edu listing CARES Act in the subject of the e-mail.