

The University of Scranton
12/31/21 - Quarterly Report
Final CARES I Emergency Grants – HEERF I
Final CRRSAA Emergency Grants – HEERF II
ARP Emergency Grants – HEERF III

On March 27, 2020, the President of the United States signed the CARES Act (H.R. 748), which provides emergency relief funds to organizations and individuals affected by the coronavirus pandemic. The Higher Education Emergency Relief Fund (HEERF), found in Section 18004 of the CARES Act, provides funding to institutions of higher education “to prevent, prepare for, and respond to coronavirus.”

On December 27, 2020, the President of the United States signed the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA). The CARES II Act provides funding to institutions of higher education “to provide additional funding to students who have exceptional need.” The following information is provided by The University of Scranton as required by the Department of Education (“ED”) in order to comply with the reporting requirements under the CARES Act, and report without guidance on the CARES II Act.

On March 11, 2021, the President of the United States signed the American Rescue Plan Act of 2021 (ARP). The CARES Act III provides emergency funding to address exceptional needs determined by information on the FAFSA, and other types of unexpected expenses resulting from managing coronavirus. This report will document our quarterly expenditures.

The information noted below is intended to not only meet the reporting requirements of the CARES Act but also provide information to our university community regarding the use of the student grant portion of the Higher Education Emergency Relief Fund (HEERF).

- The University of Scranton signed and submitted the U.S. Department of Education Certification and Agreement for Emergency Financial Aid Grants to Students under the Coronavirus Aid, Relief, and Economic Security (CARES) Act on April 23, 2020. The U.S. Department of Education provided The University of Scranton with an electronically signed Grant Award Notification (GAN) on May 4, 2020. The CRRSAA and ARPA awards were acknowledged by the University with initial group of student awards and G-5 draw within the timeframe specified by the Department of Education.
- The University of Scranton received \$1,469,389 and created the CARES Act Emergency Grant to assist students who incurred eligible expenses defined by the Act relating to the disruption of campus operations. The University of Scranton also received \$1,469,388 in CARES Act funds for expenses incurred by the Institution. The University of Scranton is therefore in compliance with the intent of the Federal CARES Act that mandates schools use 50% of their total funds received for student Emergency Grants. CARES Act Student awards as of 12-31-20 were \$1,453,206, and the unexpended balance was spent as part of the CRRSAA funds.

- The University of Scranton received \$1,469,389 in CRRSAA funds and created the CARES II Act Emergency Grant to assist students who incurred eligible expenses defined by the CRRSAA Act relating to the continuing effects of the pandemic. The University of Scranton also received \$2,828,116 in CRRSAA Act funds for expenses incurred by the Institution. The chart below shows the CRRSAA Emergency Grants awarded and Institutional funds drawn for the quarter. CRRSAA funds were fully spent as of the 6-30-21 report.
- The University of Scranton received \$3,873,712 in ARP Funds and created the CARES III Emergency Grant to assist students with exceptional needs as determined by the FAFSA, and other unexpected expenses relating to the continued effects of the pandemic. The University also received \$3,873,242 in ARP Act funds for expenses incurred by the Institution. The chart below shows the ARP Emergency Grants awarded for the quarter.
- The total estimated number of undergraduate and graduate students who may have qualified for the CARES Act Emergency Grant was approximately 4,000. Eligibility was determined in accordance with Section 484 in Title IV of the Higher Education Act of 1965, as amended, and under Section 18004(a)(1) of the CARES Act. Student eligibility was measured as of March 13, 2020, the last date of on-campus classroom activity.
- On May 13, 2020, University President Rev. Scott R. Pilarz sent an e-mail to all undergraduate and graduate students who were enrolled on-campus for the 2020 spring term, announcing the availability of the CARES Emergency grant and instructions on how to request funding for additional expenses attributable to the disruption of on-campus operations. Further communications about the availability of the grant were communicated in weekly updates, and a special message was added to the my.scranton login site. The recommended application submission date was May 20, 2020, and all applications received by close of business on June 4, 2020, were honored.
- For CRRSAA (CARES II) Emergency grants, the University made the decision to award grants to students following the Act's guidance that directed schools to provide grants to students prioritizing students who have exceptional need first. All funds were awarded by the Financial Aid Office and completed by the month ending May 2021.
- For ARP (CARES III) Emergency grants, the University following the Act's guidance, is awarding funds to students with exceptional need, and allowing students to complete an application for funds detailing other unexpected expenses from dealing with the effects of the pandemic. On September 1, 2021, University President Rev. Joseph Marina sent an email to all undergraduate and graduate students announcing the availability of the funds, and stating the ending date for applications to be September 26, 2021.

- Below is a review of award activity as of December 31, 2021:

CARES I Report on Recipients & Expenditures	Unduplicated Students Awarded	Grants Awarded
30 Day Report-June 4, 2020		
Initial 45 Day Report-July 15, 2020	2,018	\$1,438,884
	2,018	\$1,438,884
Quarterly Report – Sept 30, 2020		
	2,023	\$1,448,529
Quarterly Report – Dec 31, 2020		
	2,026	\$1,453,206
Final Quarterly Report – March 31, 2021		
	2,025	\$1,453,206
Institutional Draw – Room & Board Refunds from Spring 20		\$1,453,206

CRRSAA - CARES II Report on Recipients & Expenditures	Unduplicated Students Awarded	Grants Awarded
Quarterly Student Report – March 31, 2021	56	\$14,060
Institutional Draw – Room & Board Refunds from Spring 20 COVID		\$26,774
Final Quarterly Student Report – June 30, 2021	2,547	\$1,485,572
Institutional Draw – Room & Board Refunds from Spring 20 COVID		\$2,828,116

ARP - CARES III Report on Recipients & Expenditures	Unduplicated Students Awarded	Grants Awarded
Quarterly Student Report – Sept 30, 2021	3	\$3,964
Quarterly Student Report – Dec 31, 2021	1,720	\$2,106,541
Institutional Draw – Room & Board Refunds Spring 20 COVID		\$2,096,431

- Student eligibility for CARES Act Emergency Grant funding was determined by collecting eligible expenses on our online application. Applicants were able to report additional expenses incurred or expected to be incurred due to the disruption of on-campus operations due to COVID-19. Categories included food expense (maximum \$300), living at home expense for off-campus students who were required to continue rental payments (\$300 allowance based upon equivalent expense listed in our student budget for students living with parents), transportation expense (maximum \$2,000), technology expenses (maximum \$2,000) and miscellaneous expenses (maximum \$1,000). Each application was reviewed, and in some cases it was necessary to make professional judgments to adjust reported expenses to be more in line with all applicants' requests. Our contingency plan to reduce awards, should the amount of requests exceed our allocation, was to prorate grants based on Expected Family Contributions, EFCs, calculated from the 2019-20 Free Application for Federal Student Aid, FAFSA. It was not necessary to exercise this contingency plan, as all eligible expenses reported up until end of business on June 4, 2020 were honored. Since the University did not expend 100% of its Student Emergency Grant Funds as of June 4th, valid requests will be honored until all funds are expended.
- Student eligibility for CRRSAA - CARES II Act Emergency Grant funding was determined by reviewing student financial need and prioritizing students with exceptional need. The Financial Aid Office grouped the students into tiers of based on EFC, and is awarding funds fairly based on the groupings and numbers of students within each tier. Student requests for CARES II funds were also reviewed, and awarded in accordance with funds available and student eligibility.

- Student eligibility for ARP – CARES III Act Emergency Grant funding was determined by reviewing student financial need and prioritizing students with exceptional need. The Financial Aid Office grouped the students into tiers of based on EFC, and is awarding funds fairly based on the groupings and numbers of students within each tier. An application process also allowed students to document other unexpected expenses similar to the CARES I Act was also used to allow students to request funding. As of September 30, 2021, Financial Aid was in the process of reviewing both groupings to make awards to students.
- CARES I Grants were disbursed directly to student accounts and immediately refunded to students by direct deposit to their bank accounts, or delivery of a check to their permanent address.
- CRRSAA - CARES II Grants were disbursed directly to student accounts and students were notified they must notify the Bursar of their decision to have the grant refunded or authorize the University to retain the funds on the student account to pay tuition and fees. If a student does not communicate their wish within the Title IV refund timeline, the grant will be immediately refunded to the student.
- ARP – CARES III Grants that were awarded based on need, the students were notified to inform the Bursar of their decision to have the grant refunded or authorize the University to retain the funds on the student account to pay tuition and fees. If a student does not communicate their wish within the Title IV refund timeline, the grant will be immediately refunded to the student. For the students awarded funds through the application process, as part of the application the student indicated whether to retain the funds for tuition and fees, or refund the student directly.
- All Institutional Funds Drawn for CARES I, CRRSAA (CARES II), and ARP (CARES III) reported on the Quarterly Institutional Report were drawn to support the COVID Room and Board Refunds provided to our students during the Spring 2020 semester.
- Additional guidance was included in a Frequently Asked Questions, FAQs can now be found the Higher Education Emergency Relief Fund (HEERF) link on our financial aid homepage that is easily accessible to all views via www.scranton.edu/financial-aid.

Any questions about this report should be directed to the Financial Aid Office at finaid@scranton.edu listing CARES Act in the subject of the e-mail.