

**PARENT NON-FILING TAX STATEMENT  
2021-2022 ACADEMIC YEAR**

**PNTAX**

To be used by parent(s) who will not file a 2019 Federal Tax Return. Tax filers must submit a signed copy of 2019 tax return or federal tax return transcript.

**A. Student's Information**

Student's Last Name	Student's First Name	Student's M.I.	Royal ID Number
Student's Home Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include area code)			Student's Cell Phone Number

**B. Parent's Income Information to Be Verified** -- Note: If two parents were on the Free Application for Federal Student Aid (FAFSA), the instructions and certifications below refer and apply to both parents.

1. DID YOU, THE PARENT(S), FILE OR WILL YOU FILE A TAX RETURN FOR 2019?

**Check the box that applies:**

- No – please complete step 2 below*       *Yes – Stop, you are not eligible to complete this form.*

2. TAX RETURN NONFILERS— complete this section if you, the parent(s), will not file and is not required to file a 2019 income tax return with the IRS.

**Check the box that applies:**

- Parent(s) not employed and had no income earned from work in 2019.
- Parent(s) employed in 2019 and listed below are the names of all the employers, the amount earned from each employer in 2019, and whether an IRS W-2 form is attached. Attach copies of all 2019 IRS W-2 forms issued to the parent(s) by employers. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with student's name and Royal ID Number at the top.* Record earnings.

Employer's Name	2019 Amount Earned	IRS W-2 Attached?
Suzy's Auto Body Shop (example)	\$2,000.00(example)	Yes(example)

**C. Certification and Signatures**

Each person signing this worksheet certifies that all of the Information reported on it is complete and correct. The parent(s) must sign and date.

**WARNING: If you purposely give false or misleading information on this worksheet to receive federal aid, you may be fined, be sentenced to jail, or both.**

Parent 1 Signature	Date
Parent 2 Signature	Date

*Please Note: A student selected for federal verification may be required to provide additional information.*

**Submit this worksheet to The University of Scranton, Financial Aid Office,  
800 Linden Street, Scranton, PA 18510. Fax: 570-941-4370. DO NOT EMAIL**