HOUSING STATUS VERIFICATION FORM

☐ New student at the University  ☐ Continuing student at the University

Student Name (Please Print) ____________________________ Royal ID Number _______

In order to process your financial aid, this form must be completed to verify your housing status for the academic year. Please use the definitions below to complete the form:

Resident – living in a University of Scranton residence hall or University of Scranton owned off-campus building

Off-Campus – living away from parents’ home and not in a University owned building

Commuter – living at home with parents or with relatives

Please identify yourself as one of the above for each semester

Fall 2020 Semester ____________________ Spring 2021 Semester ____________________

If off-campus in either semester, you must complete the back of this form. Any mail generated by The University will still be sent to your MAILING address.

If you do not submit this form within 2 weeks, your aid will be processed as a COMMUTER student.

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Student’s Signature ____________________________ Date ____________________________

Please return Completed form to:
The University of Scranton
Office of Financial Aid
800 Linden Street
Scranton, PA 18510
Fax: 570-941-4370
Email: finaid@scranton.edu
STUDENT ADDRESS CORRECTION FORM

Please complete this form, sign it, and return it to:

Mailing Address: The University of Scranton  
Office of the Registrar & Academic Services  
800 Linden Street  
Scranton, PA 18510-4684

Office Location: O’Hara Hall, Room 106 at 302 Jefferson Avenue

Last Name: ______________________________  First Name: ____________________MI___
Royal ID#_______________________________  Class: ❑ 01 ❑ 02 ❑ 03 ❑ 04 ❑ G
School: ❑ CAS  ❑ PCPS  ❑ KSOM  ❑ Non-degree

Effective Date: Month Date Year

NEW ADDRESS:
❑ (MA) Mailing Address  ❑ (LO) Current Student Address  ❑ (OR) Current Legal Address
Mailing Address: The permanent home address.  
Current Student Address: The address where the student physically resides while attending classes.  
Current Legal Address: The student’s current legal address. International students – country of origin address.

NOTE: You must notify the University’s International Programs & Services Office in STT 5106 within 24 hours of your address change.

Street Address ______________________________________________________________
City _____________________________ State/Country __________ Zip ______________
County __________________________ Email __________________________
Telephone Number: Home __________________________ Work __________________________

While you are taking courses at the University of Scranton, where are you physically residing?
❑ Living in University-owned housing such as dorms or campus houses/apartments (D)
❑ Living with my parent or legal guardian (L)
❑ Living with relatives other than my parent or legal guardian (M)
❑ Living in my own dwelling or renting a dwelling that is not University owned (O)

Student Signature ____________________________

Rev. 9/16