

The University of Scranton
Purchasing Policies & Procedures
Contracting Exceptions

Purpose.

To identify areas not within the scope of Purchasing's responsibility for the contracting of goods and services.

Policy.

Purchasing is the only University agency authorized and assigned the responsibility of contracting for goods and services with the following exceptions:

- Printing services
- Bookstore purchases
- Dining services - purchase of food items
- Library - purchase of books or periodicals
- Human Resources contracts
- Small Business Development Center's seminars/conferences
- Insurance and Financial services
- Other exceptions as determined by the Vice President for Finance and/or President
- Consulting contracts for legal, audit, medical and dental, and other professional consulting services.