

Syllabus Continued: Policies and Resources

These pages continue online our course syllabus for 2024 - 2025. Please familiarize yourself with the following student resources and University policies:

- ◆ Mental Health Resources
- ◆ Writing Center
- ◆ Office of Student Support & Success
- ◆ Faculty Reporting Obligations as a Required Reporter
- ◆ Non-Discrimination Statement
- ◆ Students with Disabilities
- ◆ Statement on Academic Honesty
- ◆ Additional University Policies

Mental Health Resources

Many students experience mental health challenges at some point in college. Struggles might be related to academics, anxiety, depression, relationships, grief/loss, substance abuse, and other challenges. There are resources to help you; getting help is smart and courageous.

- Counseling Center (6th Floor O'Hara Hall; 570-941-7620). Free, confidential individual and group counseling is available. More information on services offered at the Counseling Center as well as off-campus counseling resources can be found at www.scranton.edu/counseling.
- Teletherapy. For students who wish to access therapy via video, phone, and/or chat, the University partners with BetterMynd. Contact the Counseling Center (570-941-7620) to inquire about teletherapy.
- Mental Health Screenings. A confidential, online “check up from your neck up” will help you determine if you should connect with a mental health professional and guide you to available resources.
- Dean of Students Office (201 DeNaples Center; 570-941-7680). Private support and guidance for students navigating challenges that may impact success at the University.

Writing Center

The Writing Center helps students become better writers. It is a safe, creative space where students can receive one-on-one feedback on written assignments from peer consultants in any stage of the writing process. These consultants do not “correct” or “fix” a student’s work, but instead they act as guides, walking each student through the learning process. Writing consultants can also help students develop writing habits that will be beneficial to them beyond academia, like navigating dense texts, considering their intended audience, and conquering procrastination.

Scheduling appointments early in the writing process is encouraged. To meet with a writing consultant, stop by during the Writing Center’s regular hours of operation, call 570-941-6147 to schedule an appointment, or complete the [Writing Assistance Request Form](#) online.

Office of Student Support & Success

OSSS supports a strong culture of learning and scholarship in the Ignatian tradition for a diverse university community. Services include tutoring, disability services, and student success activities, such as study skills, mentoring, and academic coaching. The Student Success Specialist supports all students, particularly those first-generation and historically underrepresented students. Email osss@scranton.edu or stanton.estwick@scranton.edu for appointments.

Faculty Reporting Obligations as a Required Reporter

As a faculty member, I am deeply invested in the well-being of each student I teach. I am here to assist you with your work in this course. Additionally, if you come to me with other non-course-related concerns, I will do my best to help.

It is important for you to know that all faculty members are required to report incidents of sexual harassment or sexual misconduct involving students. This means that I cannot keep information about sexual harassment, sexual assault, sexual exploitation, intimate partner violence or stalking confidential if you share that information with me. I will keep the information as private as I can but am required to bring it to the attention of the University's Title IX Coordinator, Elizabeth M. Garcia, or Deputy Title IX Coordinator, Diana M. Collins, who, in conversation with you, will explain available support, resources, and options. I will not report anything to anybody without first letting you know and discussing choices as to how to proceed. The University's Counseling Center (570-941-7620) is available to you as a confidential resource; counselors (in the counseling center) do *not* have an obligation to report to the Title IX Coordinator.

Non-Discrimination Statement

The University is committed to providing an educational, residential, and working environment that is free from harassment and discrimination. Members of the University community, applicants for employment or admissions, guests, and visitors have the right to be free from harassment or discrimination based on race, color, religion, ancestry, gender, sex, pregnancy, sexual orientation, gender identity or expression, age, disability, genetic information, national origin, veteran status, or any other status protected by applicable law.

Students who believe they have been subject to harassment or discrimination based on any of the above class of characteristics, or experience sexual harassment, sexual misconduct or gender discrimination should contact Elizabeth M. Garcia, Title IX Coordinator, (570) 941- 6645 elizabeth.garcia2@scranton.edu, or Deputy Title IX Coordinators Diana M. Collins (570) 941-6645 diana.collins@scranton.edu. The United States Department of Education's Office for Civil Rights enforces Title IX.

Students with Disabilities

Reasonable academic accommodations may be provided to students who submit relevant and current documentation of their disability. Students are encouraged to contact the Center for Teaching and Learning Excellence (CTLE) at disabilityservices@scranton.edu or (570) 941-4038 if they have or think they may have a disability and wish to determine eligibility for any accommodations. For more information, please visit www.scranton.edu/disabilities.

Statement on Academic Honesty

Each student is responsible for understanding and complying with the University of Scranton's Academic Code of Honesty, found at the link below. Cheating and plagiarism are NOT tolerated. Consider this your **first and only** warning.

http://catalog.scranton.edu/content.php?catoid=42&navoid=5090#Academic_Code_of_Honesty

As written in the Student Handbook, *plagiarism* is described as “giving the impression that you have written or thought something that you have in fact borrowed from someone else.” Examples of plagiarism include using another person's words without citation and submitting someone else's

work as your own. Plagiarism also applies to tests and quizzes and includes looking at someone else's paper, communicating with another student, or using unauthorized materials (e.g., notes, cell phones). Any student who violates this policy will be subject to a grade of F for this course and may be expelled from the University of Scranton.

Additional University Policies

- Sexual Harassment & Sexual Misconduct: www.scranton.edu/equity-diversity/docs
- Non-Discrimination and Anti-Harassment Policy: www.scranton.edu/equity-diversity/docs/nondiscrimination-antiharassment-policy.pdf
- Student Handbook: www.scranton.edu/studentlife/studentaffairs/dean/student-handbook-2023-2024.pdf