



To: University of Scranton Undergraduate Students  
Subject: Revised Undergraduate Grading System Option Announcement  
From: Dr. Jeff Gingerich, Ph.D, Provost & Sr. Vice-President of Academic Affairs

April 1, 2020

Dear Scranton Undergraduate Students,

Let me begin by thanking you for your patience and flexibility as we make the transition to remote learning. I write to you today to share an important adjustment that we are making in response to our move to remote learning as a result of the coronavirus pandemic.

Yesterday, the Faculty Senate approved a motion to revise our policy to choose a “credit satisfactory/credit deficiency/no credit”. Over the next week, academic departments will consider which courses or programs will be eligible for this option. Because of accreditation or other important academic concerns, **not all courses or programs will be eligible for this change. We will notify you of any courses that are not eligible on April 9.**

**Between April 9 and May 1, interested students will be able apply for a change to this system for eligible courses.** While further details of this process will be provided to you next week, there are a few important things for you to know:

- You can just ignore this if you wish. Students who want to retain a letter grade for a course need not take any further action.
- Students approved for this option will receive the following transcript notations under the credit satisfactory/credit deficiency/no credit option: a grade of C or higher yields a CS (credit satisfactory) notation; a passing grade less than C (C-, D+, D,) yields a CD (credit deficiency) notation; a grade less than passing (F) yields an NC (no credit) notation.
- Courses receiving a “credit satisfactory” or “credit deficiency” count toward your accumulated credit hours for the degree, but they are not included in your grade point average calculation.
- Approval for this change must be given by your academic advisor and your college dean. More information on the application process to get these approvals will be sent to you on April 9.

As I noted above, more details will be sent to you on April 9. Until then, you can start considering whether this is an option that you want to choose.

As always, we continue to keep you and your families in our prayers during these challenging times. I have been so impressed with your resilience throughout the past few weeks as we prepared ourselves for remote learning. We know that this is not easy for you and not at all what any of us expected when we started the spring semester. We miss you on campus (it’s just not the same without you) and know that you wish you could be here as well.

We will get through this because we are a strong community.

Sincerely,  
Dr. Gingerich

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