

The meeting came to order at 11:37 a.m.

Present: Dr. David Salerno, Dr. Michael Fennie, Dr. Kimberly Pavlick, Dr. Robert McCloskey, Dr. Lori Bruch, Mr. Eugeniu Grigorescu, Dr. Christos Pargianas, Dr. Darryl DeMarzio (for Dr. Bauman), Dr. Michael Landram, Mr. John Burtis (for Dr. Freeman-Smith), Dr. Adam Pratt, Dr. Yamile Silva, Prof. George Aulizio, Mrs. Sharon Finnerty, Mr. Charles Kratz, Ms. Jean Lenville, Prof. Sheli McHugh, Prof. Bonnie Oldham, Prof. Kristen Yarmey, Dr. John Zych, Dr. Jakub Jasinski, Dr. Marian Farrell, Dr. Carol Coté, Dr. Yibai Li, Dr. Tracey Collins, Dr. William Parente, Dr. David Friedrichs, Mr. Fahad Ashraf (for Mr. Sean Bassler), and Dr. Marzia Caporale

Unable to attend: Dr. Douglas Boyle, Dr. Josephine Dunn, Dr. Kathleen Dwyer, Dr. Yaodong Bi, Dr. Ben Willis, Dr. Teresa Grettano, Dr. Michael Hardisky, Dr. Robert Shaffern, Prof. Betsey Moylan, Prof. Narda Tafuri, Prof. Donna Witek, Dr. Masood Otarod, Dr. Rita Fleming-Castaldy, Dr. Sufian Qrnfleh, Dr. Andrew LaZella, Dr. Argyrios Varonides, Dr. Robert Kocis, Dr. Barry Kuhle, Dr. Adnan Herbawi, Mr. Christopher Kustera, Dr. Nathan Lefler

Dr. Salerno motioned to approve minutes, seconded by Dr. Pavlick. The minutes were accepted as written.

Deans Report -

Dean Kratz introduced himself and welcomed new members. He announced Prof. Betsey Moylan will retire at the end of December 2016. The Library is planning a retirement celebration in the Heritage Room on December 16th from 3-6 p.m. Prof. Moylan has been with us for thirty-five years.

With Prof. Moylan's retirement, the Library is in transition in terms of planning/staffing right now. Dean Kratz has invited Prof. George Aulizio to move to day hours and take on the role of Reference Coordinator. The Provost has given the green light to the evening position Prof. Aulizio is leaving. The library faculty are working on the job description and the search will begin in the spring.

Dean Kratz also gave an update on the Associate Dean search. He reports the committee has been quite active and that telephone interviews begin this week. The Associate Dean Search Committee is planning for LAC members to meet the candidates. The members of the search committee are: Dean Debra Pellegrino, Dr. Darla Germeroth, Dr. Marian Farrell, Prof. Kristen Yarmey, Prof. Sheli McHugh, Mr. Eugeniu Grigorescu, and Sean Bassler. Dean Kratz encouraged the LAC to come and meet the candidates.

Since the last Library Advisory Meeting there are updates with regard to the acquisitions budget. Dean Kratz said at the time of the LAC's last meeting, there was a 1% increase in budget. Through the support of department chairs, LAC members, and a resolution that came through faculty senate, the amount has increased to 3%. 3% of the budget is only \$42,000.

Dean Kratz would like to develop a more sustainable plan regarding Library acquisitions, particularly journals which alone have an 8-10% projection increase for next year. Dr. Doug Boyle arranged a summer meeting with Mr. Ed Steinmetz, Dean Kratz, and Dr. Farrell to discuss the possibility of creating a special budget for acquisition increases, similar to what they do with software licensing. Dean Kratz

has been assured by the finance representatives that all departments are looking closely at their needs and reducing unnecessary items. Prof. Tafuri is a tough negotiator, so we are getting the best deals we can.

Dean Kratz has a meeting this afternoon with Mr. Steinmetz to discuss further.

Dr. Farrell added the acquisitions increase should be kept on the faculty senate agenda. Dean Kratz is giving an update at the Faculty Senate in November. Any plan suggested needs to be vetted by the Library faculty and LAC before moving forward.

Construction Update –

Dean Kratz stated the building flooded this summer, on the first floor, during a torrential rainstorm. The new drainage installed outside is not working well. The Library has a disaster plan in place but unfortunately, some books went out for disaster recovery. The Insurance coverage is very high, (we have a \$10,000 deductible.) We may get some \$ back, but it is difficult. They are hoping to bring that down.

In addition, the building continues to have a mold issue on the 5th floor. Conciardi has tested air quality and it is not health threatening. The HVAC system is 25 years old. We've lost about 400 books total.

A three part plan was discussed. 1) Facilities will install a humidity alarm on 5th floor and 2) Humidity control will be put into the 5th floor, and 3) Bring in a consultant in to make sure we've done everything we can.

These items will need to go through the budget process. Dean Kratz would like it done on 3rd, 4th & 5th floors.

Announcements –

Dean Kratz reported The Friends of the Library's Distinguished Author Award is sold out at 380 seats.

Bonnie Oldham then spoke about the call for Information Literacy Proposals. She passed around the stipend handout and explained the purposes of the stipends. She is looking for a subcommittee by the November 4th deadline to review the stipends received. She is looking for at least one person from each college. John Zych volunteered from KSOM, Carol Cote from PCPS and Kim Pavlick from CAS. There has been no need to meet in the past, it can be done by email.

Prof. Oldham also spoke about Library Research Prize. She showed the LAC where on the library website it is located. She encouraged LAC to encourage their students to participate. The prize recognizes excellence in research projects that show evidence of significant knowledge in the methods of research and the information gathering process, and use of library resources, tools and services. She covered the criteria. The deadline is December 5th for students taking summer or fall classes. There is a second deadline in the spring. There is one judging and then prizes are given out in May.

Dean Kratz added that it doesn't have to be an upper level course. It can be any course.

Sharon Finnerty spoke about AVON public performance rights. She stated that, yes, we do have rights as long as they are shown on campus. But it must be advertised on campus and you can't charge admission.

Jean Lenville said there was a question that came up asking about copyright limits if we request more than 5 articles less than 5 years old from any journal title – do we need to pay copyright? She stated that we do, but we have found a service that allows for us to pay seamlessly. The fee is between \$20 and \$30 an article.

Ms. Lenville also spoke about the remote storage project. She thanked everyone for their hard work and said we sent 10172 books out this summer. The project started May 31st and finished July 20th. She demonstrated online how the remote storage books show up and how to request.

Three books have come back so far since school started. Everything requested is overnighted.

Follow-up: There are 66 items on the Communications Dept. suggested discard list. Ms. Lenville asked the LAC to look at the list. She suggested adding the list to the LAC page then under documents under committee information. Charles suggested Kym email it out with the link to the document. The deadline for review is October 14th.

There are 568 books in storage where we have 1 or more additional copies in the stacks. Ms. Lenville asked if we need additional copies. That is the second list to review. This list contains only books with copies already sent to storage. Kym will email the link to the list. The deadline for review of this list is November 1st.

Dr. Bruch asked what will happen to the extra copies, can the books go back to the department? She thought it might be nice if the Dept. be given the option to acquire the book. Dean Kratz suggested marking it on the list. He then thanked everyone who participated in the project. Ms. Lenville said Iron Mountain would like faculty to comment on the process, so we will be reaching out to LAC for that.

Kristen Yarmey reported that over the past 18 months, 3 library departments, special collections, digital collection and systems have been overhauling web pages. They did this to: 1) to increase visibility to our collections and 2) they wanted to integrate access points for physical and digital materials. She said we wanted to convey what is available and in what format. She gave credit to Jen Galas who did all of the coding and design. She then showed some examples: newspaper clippings and the Costello Family Art Collection, and the presidents of the University of Scranton. The web address is scranton.edu/library/digital collections.

Sheli McHugh gave an update on the 3D printer, Makerbot Replicator 2 that is new to the Reilly Learning Commons (124H.) She created a web guide about 3D printing, policy and request form, which is located at the top of the Library Guide List. Prof. McHugh created a terms of service about what can and can't be printed, which must be signed before the printer is used. Use of the printer hasn't been advertised yet. Students will have to fill out the two forms and bring a file to print. Printing is on a first come-first serve basis. She reported if we are backed up, students printing for class are given priority.

Dr. Pavlik asked if faculty can use it if they are sponsoring a high school student from the area. Prof. McHugh said there is a cost to it, so if they pay the same fees, most likely, yes. Dean Kratz added that our students take priority. Our students pay 10 cents per gram.

Dr. Bruch added that on Friday afternoon a prior student who now goes to another institution misses the care of the students that she received here. Dean Kratz added that newer learning commons don't have the same staff support that we do.

Dr. Farrell announced the next meeting is Weds. 11/30 at 11:30.

The meeting adjourned 12:28 p.m.

- Respectfully Submitted – Kym Balthazar Fetsko