

LIBRARY ADVISORY COMMITTEE MEETING
Weinberg Memorial Library
Tuesday, May 5, 2020

The meeting came to order at 11:31 a.m., via Zoom Conference Meeting by Dr. Marian Farrell.

Present: Prof. George Aulisio, Prof. Kelly Banyas, Dr. Lori Bruch, Dr. Deborah Budash, Prof. Marleen Cloutier, Prof. Frank Conserette, Dr. Bryan Crable, Dr. Marian Farrell, Chair, Colleen Farry, Mrs. Sharon Finnerty, Dr. Terri Freeman-Smith, Dr. Teresa Grettano, Mr. Eugeniu Grigorescu, Prof. Michael Knies, Dr. Michael Landram, Dr. Andrew LaZella, Interim Dean Jean Lenville, Dr. Bob McCloskey, Dr. Susan Mendez, Mr. Enis Murtaj, Prof. Ian O'Hara, Dr. Kim Pavlick, Asst. Dean Sheli Pratt-McHugh, Prof. Narda Tafuri, Dr. Ana Ugarte, and Dr. Ben Willis.

Unable to confirm identity of two attendees; one who connected with a phone number and one who was under their R number.

Unable to attend: Dr. Yaodong Bi, Dr. Tracey Collins, Dr. Darryl DeMarzio, Dr. Josephine Dunn, Prof. Dr. Michael Fennie, Dr. Jakub Jasinski, Dr. Barry Kuhle, Dr. Nathan Lefler, Dr. Yibai Li, Dr. Wendy Manetti, Dr. William Miller, Prof. Linda Mlodzienski, Dr. Masood Otarod, Dr. William Parente, Dr. Christos Pargianas, Dr. Adam Pratt, Dr. Robert Shaffern, Atty. Jason Shrive, Dr. Yamile Silva, Dr. Argyrios Varonides, Prof. Donna Witek, and Dr. John Zych.

Dr. Pavlick motioned to approve the minutes, seconded by Dr. Willis. The minutes were accepted as written.

DEANS REPORT – Jean Lenville

Interim Dean Lenville began by wishing Asst. Dean Pratt-McHugh's daughter a happy second birthday.

Update on External Review – She thanked everyone who met with Jennifer Nutefall when she was here on February 24, 2020. Her report was submitted to the Provost on March 20, 2020 but there has been no real discussion of the report due to the pandemic.

Staffing Updates – Deborah Simonek started as Evening Circulation Services Clerk on March 2, 2020. She was able to do some training in the library before the campus closed. Alyssa Charney left Technical Services on March 20, 2020 for another position at the University. And Chris Coleman left his Library Attendant position on April 1, 2020 for a vice-principal position.

She stated she isn't sure if we will be able to fill these two vacant positions in the future.

Additional Staffing Updates:

MARLEEN CLOUTIER: Prof. Cloutier reported on the Collection and Resource Management Librarian Search Update. She said the search committee has completed six phone interviews with potential candidates and they have decided to invite three candidates to a second interview.

Due to the COVID-19 restrictions, they are bringing three candidates to campus virtually via Zoom to interview for the position.

For their Zoom presentations the candidates were asked to address this topic:
“What do you envision as the future role of Collection and Resource Management Librarians, and what are the challenges facing acquisitions and e-resource management?”

Candidate 1 will be presenting on **Tuesday, May 12 at 2:00 pm**
Candidate 2 will be presenting on **Wednesday, May 13 at 11:00 am**
Candidate 3 will be presenting on **Friday, May 15 at 2:00 pm**

The committee hopes you will consider attending the presentations.

There will be an electronic evaluation form available for you to use to provide feedback that is helpful to the search committee in assessing each of the candidates.

This information will be emailed after the Library Advisory meeting with Zoom log in information.

SHELL PRATT-McHUGH: Asst. Dean Pratt-McHugh reported on the Library Dean’s Search. They have had one search committee meeting so far with the Provost and Patti Tetrault, VP of Human Resources, to go over the charge of the committee and to talk about whether a search firm could be used. The committee felt strongly that it would be beneficial for a successful search to use a search firm, specifically the one used in the CAS Dean’s search.

The Provost and Ms. Tetrault were going to get us more information regarding the search firm. The Library faculty and administration had worked on a draft of the job description before Dean Kratz left. The search committee is looking over that and then the search firm will help finalize the job description.

The search committee hopes that the ad would be placed by the end of May. Recruitment and the first round of interviews are hopeful for over the summer with the goal of bringing final candidates in by early fall, then a decision made by mid-fall so the successful candidate would arrive on campus by January, 2021.

The committee is led by Susan Bowen, Assoc. VP of Information Technology & CIO, as chair. Other committee members are Asst. Dean Pratt McHugh (staff representative), Profs. Farry and Witek (library representatives), Dr. Pratt (faculty-at-large), Adrina Smith (student representative), and Dr. Pellegrino along with Ms. Bowen as administrative representatives.

Interim Dean Lenville added that the Library gave permission for Ms. Bowen to receive a copy of the External Review. **She will ask the Provost if it can be shared with the Library Advisory Committee.**

Dr. Farrell asked if the outside search firm was approved. Assistant Dean Pratt-McHugh replied that there are two ways to work with the firm, that they do everything, or more of an ala-cart approach. There is a guarantee with the firm that if the candidate leaves within a year the firm does a lot over again without penalty. She said that they have approved using an outside search firm but not to what extent.

Commented [DMLFP1]: Assistant Dean??

Commented [KBF2R1]:

Dr. Farrell also asked if there was anything in the External Review that would impact the search. Interim Dean Lenville replied that transitioning our part-time positions into full-time positions was one, but due to the current climate that will probably not happen.

Asst. Dean Pratt-McHugh stated that for the search in particular, there was a recommendation to use a search firm, and also that a Library Dean was indeed needed.

Prof. Aulisio said that renovating the second floor and ultimately the building overall were also recommendations. Another was the Collection Development Policy in that we explore an approval plan instead of the model that we are currently using. In addition, consolidating service points was also recommended.

MICHAEL KNIES: Prof. Knies gave an update on the Special Collections Part-time Cataloging Position. He reported that they were down to two finalists and were discussing who to offer the position to when the pandemic shutdown occurred. They decided to inform the candidates that they were putting it on hold until things normalized again, and then they will be back in touch.

BUILDING UPDATE: Dr. Farrell asked if we were able to make any renovations before the shutdown. Prof. Aulisio reported that one small project on the second floor; the renovation of the ILL space into a collaborative teaching space was completed. It is a classroom that holds 14 participants. It can be reserved for Information Literacy instruction and research consultations. The construction is finished and furniture has been delivered however, the technology component will not be done until the campus reopens.

Prof. Aulisio continued by saying the Friends of the Library promised a \$100,000 gift to use towards renovating the second floor. Some of those funds went towards renovating the collaborative teaching space. There is approximately \$70,000 left from the Friends and \$20,000 frp, the 20th Anniversary Fund.

As there has been a halt University wide with regard to building projects the planned 5.06 library fundraiser was canceled; however we are able to use the \$90,000 towards our projects and we were told we could use those funds. After a discussion with the architects and Student Government we are going to move forward with removing the circle tables at the top of the stairs and move the Research Services Desk to that area, which is more visible for people in need of assistance. We will also renovate the computer lab space by downsizing the number of computers but improving the space with more room for students to use for their own laptops and books. New furniture will replace where the old Research Services desk stands currently.

Any monies not spent will go towards more furniture for students.

Interim Dean Lenville then reported that the HVAC renovation project slated for the third floor this summer has been put on hold.

Dr. Bruch said in terms of WWCD – ‘What Would Charles Do’ in terms of library leadership, if there is anything else we might be able to o that would keep us moving forward with strength? Prof. Aulisio replied by saying that they have discussed working closely with Development to try to find a donor in the near future.

He also said that growing the Friends and finding new board members would help make connections with possible new donors.

Asst. Dean Pratt-McHugh said that she and Prof. Aulio spoke with Meg Hambrose, Director of Corporate & Foundation Relations in February about looking for external grants to help with renovation costs. They will reach out again, but are sure Ms. Hambrose has many other pressing items at this time.

Dr. Farrell stated that she had had individual meetings and had written letters to the Father Pilaz, the Provost and Tom McKinnon, VP for University Advancement about the need to have the renovation done, and that it was not a mere wish list. Talks were stalled due to COVID.

Commented [DMLFP3]: Also met with Fr. Pilaz and sent letter

Asst. Dean Pratt McHugh gave a report on the status of the 306 Instruction Room renovations. She said that we a planning to replace the furniture in the room with the same tables and chairs that were used in the second floor classroom renovation. The furniture is more flexible so we will be able to accommodate bigger classes. This should be completed over the summer.

They are also going to add a Chromebook cart with about 10 Chromebooks for students who may need them.

Dr. Grettano asked how the number 10 was determined. She said that she had done a survey with incoming students to see what percentage had devices they were comfortable working with and it was 97% of students that were comfortable. This helped them decide to only purchase three devices.

Asst. Dean Pratt-McHugh said that by having 10 we will have the flexibility to offer simultaneous classes. If they end up not being used they can be moved to Circulation to circulate.

Interim Dean Lenville spoke about extending the third floor to 24/7 access into the fall semester. We had planned to do a pilot in the spring but we did not get any data or input from students since that did not happen. We may also need the space for social distancing needs when campus reopens.

Dr. Pavlick motioned to extend the third floor 24/7 access through the fall semester to collect sufficient data. All were in favor and the Motion passed.

INDIVIDUAL REPORTS - Various

MICHAEL KNIES: Exhibits

The 300th Anniversary of the Passionists exhibit curated by Rob Carbonneau had just opened when the University shut down. Therefore, without the opportunity to do the Scholarship Exhibit or the Alumni Book Exhibit he is going to leave it up for the fall semester.

That would push the originally scheduled Fall Exhibit on Medieval manuscript leaves and ancient coins curated by honors student, Casey Welby, for late fall or next spring.

KELLY BANYAS: OER Grants

Prof. Banyas reported in the second semester Open Educational Resources Implementation Grants were offered; we saw a dramatic increase in the number of applications. A total of eight applications were

received this semester, and through the Strategic Initiatives funding and additional funding from the Library, four applications were funded. The recipients are:

Dr. Michael Fennie for CHEM 330: Organic Chemistry III
Professor Bonnie Markowski for WRTG 107
Dr. Chandra Nealon for OT 230: Anatomy and Mechanics of Human Movement
Dr. Meghan Ashlin Rich for SOC 224: Race & Ethnic Relations

Prof. Banyas thanked the members of the OER Implementation Grant Selection Committee who gave their time to review the applications and select the recipients. She also thanked the faculty librarians who have been working with faculty and answering OER questions in order to make these grants possible. She also reminded departments that if they have any questions about OER or adapting their classes to use OER, they can reach out to their subject liaisons or the OER committee (Prof. Banyas, Prof. Aulisio, Prof. Cloutier, and Asst. Dean Pratt-McHugh).

Prof. Banyas then reported for Prof. Witek regarding Information Literacy Program Announcements.

Information Literacy Stipends: One proposal was received in response to the Spring call for proposals, which is being vetted by the Information Literacy Subcommittee of the Library Advisory Committee. At this time, the proposal is still in the process of being vetted.

Thank you to everyone who served on this subcommittee this semester.

Bonnie W. Oldham Library Research Prize: The deadline for Intersession and Spring projects was extended by one week to Monday, May 11, 2020 at 4:00 pm due to the impact of COVID-19 on the Spring semester. Please encourage students whose research projects are promising in your Spring courses to apply; the application form and details can be found at www.scranton.edu/libraryresearchprize.

Judging will take place the week of May 11, with winner notifications the week of May 18. There will be no in-person awards reception this year, but we look forward to honoring our winners in other ways. Keep an eye on the Library's blog for an announcement of the winners before the end of May.

Thank you to everyone who is serving as a judge this year.

Any questions about the Information Literacy Stipends or the Library Research Prize can be directed to Donna Witek (donna.witek@scranton.edu).

GEORGE AULISIO: REMOTE SERVICES

Prof. Aulisio reported that the Library is continuing to offer remote services. Research Services is answering questions via chat and telephone. They are doing research consultations either via Zoom or through chat and are continuing Information Literacy instruction, either by developing a module that students can use or by joining a Zoom lecture with screen shares.

They went from 8 am to 7 pm availability to 9 pm M-Th and 8 am to 7 pm on Fridays. With the part-time librarians working again we're now offering service again from 11 am to 9 pm on Sunday's.

He continued to say we were also able to get ILL up and running on sort of a limited basis. People are able to request articles, but we still can't request books.

Prof. Aulisio added that we are currently planning for the summer now that summer courses will be online.

Dr. Grettano said that the Library may be busier than a usual summer because the University has opened online education for incoming first year students to take free classes if they are interested in doing so.

Prof. Aulisio said that a research guide with remote services has been developed which includes things like online resources that we have ebooks, the journals. It is located on the Library homepage.

MARLEEN CLOUTIER: REMOTE SERVICES:

Between March 1 and May 4, 2020 the WML has added over 16,000 e-book records to the catalog. There are two collections she highlighted.

The first is the Elsevier ScienceDirect eBook Collection. The Weinberg Memorial Library has subscribed to Elsevier ScienceDirect eBook Collection for a limited time.

The eBooks in this collection are:

1. DRM-Free – no limits on pdf downloads or printing.
2. Allow for unlimited simultaneous users – multiple students, faculty, and staff can access the eBooks at the same time.

The ScienceDirect eBook Collection is searchable two ways within the Library catalog.

Go to the Library's Database page and use the A-Z Database Menu to find *ScienceDirect* under "S". Or you can search the catalog for (ScienceDirect eBook Collection) in the catalog search box.

As of March 31, 2020 the library currently has over 4,600 e-book titles available for use. Access to these e-books will expire on March 22, 2021. Faculty, please contact your library liaison if permanent acquisition is desired.

The second collection is the Knowledge Unlatched Collection. Knowledge Unlatched has provided MARC record access to over 1,300 titles. These titles are open access and qualify under the Scranton OER initiative.

We are continuing to add additional titles on a regular basis, including adding updates to the streaming media collections, with new videos having been added to Kanopy and Swank.

Prof. Tafuri added that JSTOR has opened up temporarily all of their collections. We've opened up those collections that we don't currently have for everyone's use. That is going to be available through the JSTOR platform. If you go to the databases and you go into JSTOR and you're searching you may see that you have access to journals you didn't have before. You can search for a journal title through the library page journal search box.

SHARON FINNERTY: STREAMING VIDEO PLATFORMS: Mrs. Finnerty reported that Kanopy has added many other videos depending on the vendor. Now there are many, many films more films than we usually have. One of the vendors is Great Courses, which people have been using.

Swank Digital Campus has extended their licenses to the end of June.

If anyone has requests, especially for summer, please let her know as soon as you can.

Prof. Aulisio thanked various Library departments for all of the work they have accomplished and are doing to make remote access work.

Dr. Farrell asked anyone not interested in continuing on the committee to email Ms. Fetsko at kym.fetsko@scranton.edu.

She thanked everyone for their time and effort, particularly for the people in the Library working on all the components needed to ensure that students and faculty can continue to offer the courses that are needed. She also thanked the rest of the faculty for doing all that they are doing.

Interim Jean Lenville added her thanks for their support.

The meeting adjourned 12:24 p.m.

- Respectfully submitted by Kym Balthazar Fetsko