

LIBRARY ADVISORY COMMITTEE MEETING
Weinberg Memorial Library
Monday, September 23, 2019

The meeting came to order at 11:35 a.m. by Dr. Marian Farrell, followed by introductions.

Present: Prof. George Aulisio, Prof. Kelly Banyas, Dr. Lori Bruch, Dr. Deborah Budash, Prof. Marleen Cloutier, Dr. Bryan Crable, Dr. Marian Farrell, Chair, Prof. Colleen Farry, Dr. Michael Fennie, Mrs. Sharon Finnerty, Dr. Terri Freeman-Smith, Mr. Eugeniu Grigorescu, Prof. Michael Knies, Dean Charles Kratz, Associate Dean Jean Lenville, Dr. Yibai Li, Dr. Wendy Manetti, Dr. Bob McCloskey, Dr. William Miller, Prof. Linda Mlodzienski, Prof. Ian O'Hara, Dr. Kim Pavlick, Asst. Dean Sheli Pratt-McHugh, Prof. Narda Tafuri, Dr. Ana Ugarte, Dr. Ben Willis, Prof. Donna Witek, and Dr. John Zych.

Unable to attend: Dr. Yaodong Bi, Prof. Frank Conserette, Dr. Darryl DeMarzio, Dr. Josephine Dunn, Dr. Teresa Grettano, Dr. Michael Hardisky, Dr. Jakub Jasinski, Dr. Barry Kuhle, Dr. Michael Landram, Dr. Andrew LaZella, Dr. Nathan Lefler, Mr. Robert McGowan, Dr. Masood Otarod, Dr. William Parente, Dr. Christos Pargianas, Dr. Adam Pratt, Dr. Sufian Qrunfleh, Dr. Robert Shaffern, Atty. Jason Shrive, Dr. Yamile Silva, and Dr. Argyrios Varonides.

Dr. Bruch motioned to approve the minutes, seconded by Dr. Miller. The minutes were accepted as written.

DEANS REPORT – Dean Charles E. Kratz

Budget – Dean Kratz said that everyone should have received their budget letters. The Increase for the journal budget was 5%. We are now in the 3rd year of having a separate journal budget which helps us to predict inflationary costs. The rest of the book budget and standing order budget is absorbed in our 700 line. He added that we have a 3% increase in that line. The finance staff is working with us to make sure that line is not cut.

Dean Kratz and Prof. Tafuri have been discussing proposing a new amount for 2021. Prof. Tafuri has a lot of predictive sources and inflation is worrisome. Dean Kratz said they are going to ask for 6% increase this year.

Summer Projects – The HVAC upgrade in the building is ongoing. The fourth floor was finished this summer. Next summer the HVAC will be upgraded on the third floor. Humidity control is now in place on floors four and five. This upgrade was a 1.4 million dollar capital project spanning six years.

New Staff – Dean Kratz Introduced Prof. Marleen Cloutier to the committee as the new Cataloging and Metadata Librarian.

INDIVIDUAL REPORTS - Various

DONNA WITEK reported that the Call for Proposals for Information Literacy Stipends went out a week prior. The purpose is to integrate Information Literacy into courses. The stipend website is www.scranton.edu/informationliteracystipends. The deadline for the fall Call for Proposals is Friday,

November 1st. A subcommittee is needed to vet proposals. Prof. Witek passed around a signup sheet. She added that the aim is to have at least one person per college.

Next, Prof. Witek spoke about the Bonnie W. Oldham Library Research Prize. She said promotion of the prize to students and faculty will begin in October. She explained that students submit to the competition most often when course instructors mention it in class. She encouraged faculty to share information about the Research Prize with their students. More information on the prize can be found at www.scranton.edu/libraryresearchprize. At the first spring Library Advisory meeting she will ask for volunteers to serve on the judging panels.

Dr. Bruch appreciated that grad students are recognized for this award because they are not always included in awards. Dean Kratz added that some faculty were also happy that we added a foundational 100-level prize.

KELLY BANYAS gave a handout regarding the OER Implementation Grant Program, and gave an overview on the grant. We have funding to award two grants for classes taught this spring, then another for classes taught next fall.

She then passed around a signup sheet for a judging panel. Applications are due November 15th, 2019. Prof. Banyas and Prof. Aulisio are the main contacts for this grant program. Asst. Dean Pratt-McHugh and Prof. Cloutier are also in the group getting it off the ground.

Dr. Pavlick applauded the effort in promoting this grant program. She's been to a few conferences where it's been discussed.

MICHAEL KNIES spoke about the exhibit in the Heritage Room that's celebrating the Friends of the Weinberg Library's 25th Anniversary. Dean Kratz added that Mary McDonald will give a presentation at the upcoming Distinguished Author Award.

Dean Kratz reported that the Friends of the Library have raised over a million dollars since the group began in 1994. There were many Library initiatives they have contributed to over the years.

Michael then spoke about how the original part of the rare book collection are early medieval manuscripts that came from the Scranton Estate and that the Library has a choral book from the 1300s that he's used to teach classes with for a long time. That book is going on loan to be in an exhibit in an art museum in Tennessee for a few months over the winter. It has recently been digitized.

JEAN LENVILLE gave a report on the Iron Mountain project. 10,172 books were sent out in the initial project. Our contract was for three years. We reviewed more books and over the summer we sent 14,603 which brings the total to 24,775 books. That is about 7% of our collection. At this time last year we called back 20 books. Now we have about 30, so approximately 10 books a year. Once they are recalled they then stay in the building.

Dean Kratz says the project gives flexibility to move books for space issues.

Associate Dean Lenville then announced that the my.scranton portal is being redesigned, and that the Library is looking today at current content.

GEORGE AULISIO and DEAN KRATZ gave a background on the 2nd floor renovation. The Library is working with Hemmler + Camayd, the original architects of the building.

Prof. Aulisio reported on the focus group results. The focus groups were hosted by Dr. Geri Barber in the Counseling and Human Services dept. Each focus group consisted of between 10 to 15 students. Some highlights from those groups were that students thought the lighting on the second floor was poor, but that issue has already been addressed with LED Cam lighting.

Another comment from the focus groups was that some of the furniture in the building was dirty and dated. Over the summer those items were identified and were either discarded or cleaned.

The students really like group study rooms and want more. This fact resulted in a change in the architectural plans. There are now an additional eight new study rooms in the new plans.

Evidence shows that students are not really using reference books so more may be moved to the basement if they are old and not being used.

Prof. Aulisio added that the Interlibrary Loan Office was moved downstairs to the 1st floor. That empty space on two will become a collaborative teaching space.

Dean Kratz reported that the renovations come with a 2.1 million dollar price tag. He has presented to the Provost and Tom McKinnon. They were going to see if they could include part or all of it in the Capital Campaign. They have asked us to ask the architects if we can space out the project in phases. We are going to look for donors for this project as well. The Friends have committed to a \$100,000 gift.

Dr. Bruch asked if the request was in the form of a letter? She believes it's important to have something in writing before Charles leaves. She also asked if our student government representative was in attendance because she feels a letter from them would be helpful as well.

Dr. Farrell said the request is in letter form.

Dean Kratz said they were not in attendance. Dr. Farrell will discuss with the president of the Student Senate.

DEAN KRATZ said that Student Government may ask to have the 3rd floor be opened 24 hours a day. Associate Dean Leville said a potential issue is that our collection is on the third floor, so missing books may be a concern. There have been a few books on the second floor that are missing: MCAT and LSAT study books.

Assistant Dean Pratt-McHugh mentioned that there is no alarm on the after-hours door. Dean Kratz added that the Library is the only building on campus that has 24 hour study space.

Dr. Bruch asked if there have been any complaints for after hours. Dean Kratz replied that the students do a good job of policing themselves. There have not been many complaints.

DONNA WITEK reported that the Information Literacy web pages have been revised. There is a new category of links on the left-hand side of the Library website called Research and Instruction. Research and Instructional Services is the newly revamped name for the previous Information Literacy web pages.

The main changes and enhancements are that the information is arranged by audience: Services for Faculty, Services for Students, and Information Literacy Program.

Librarian department representatives are found under Research and Instruction - <https://www.scranton.edu/academics/wml/infolit/liaisons.shtml>.

She added that feedback is always welcome.

Prof. Witek continued by announcing new content, the Information Literacy Instructional Services Link - <https://www.scranton.edu/academics/wml/infolit/instructional-services.shtml>. As part of the redesign, the updated landing page of the Bonnie W. Oldham Research Prize is found at: <https://www.scranton.edu/academics/wml/infolit/research-prize/index.shtml>. Bonnie's bio has also been added. Dr. Bruch asked if we can add a photo of Bonnie to which Prof. Witek replied that she's not sure if we are able to in this format, but it will be in the program at the ceremony.

Dr. Miller asked if the Research Prize was located under faculty or students? Prof. Witek said it is found under the student section but it is also found in the faculty section under "Recognize Student Research Excellence".

She then thanked the task force – Prof. Banyas, Prof. O'Hara, Prof. Farry and Ms. Jen Galas.

Dr. Farrell thanked the committee for their service.

The meeting adjourned 12:35 a.m.

- Respectfully submitted by Kym Balthazar Fetsko