

LIBRARY ADVISORY COMMITTEE MEETING
Weinberg Memorial Library
Friday, May 3, 2019

The meeting came to order at 11:50 a.m. by Dr. Marian Farrell.

Present: Prof. George Auliso, Prof. Kelly Banyas, Dr. Lori Bruch, Dr. Tracey Collins, Dr. Carol Cote, Dr. Marian Farrell, Chair, Mrs. Sharon Finnerty, Mr. Eugeniu Grigorescu, Prof. Michael Knies, Dean Charles Kratz, Associate Dean Jean Lenville, Dr. Wendy Manetti, Dr. William Miller, Prof. Linda Mlodzienski, Prof. Ian O'Hara, Dr. Masood Otarod, Dr. Christos Pargianas, Dr. Kim Pavlick, Dr. Adam Pratt, Prof. Sheli Pratt-McHugh, Prof. Narda Tafuri, Dr. Ben Willis, Prof. Donna Witek, and Dr. John Zych.

Unable to attend: Dr. Yaodong Bi, Dr. Marzia Caporale, Prof. Frank Conserette, Dr. Darryl DeMarzio, Dr. Josephine Dunn, Dr. Kathy Dwyer, Prof. Colleen Farry, Dr. Michael Fennie, Dr. Rita Fleming-Castaldy, Dr. Terri Freeman-Smith, Dr. Teresa Grettano, Dr. Michael Hardisky, Dr. Jakub Jasinski, Dr. Barry Kuhle, Dr. Michael Landram, Dr. Andrew LaZella, Dr. Nathan Lefler, Dr. Yibai Li, Dr. Bob McCloskey, Mr. Robert McGowan, Dr. William Parente, Dr. Sufian Qrunfleh, Dr. Robert Shaffern, Atty. Jason Shrive, Dr. Yamile Silva, and Dr. Argyrios Varonides.

Dr. Miller motioned to approve the minutes, seconded by Dr. Pratt. The minutes were accepted as written.

The meeting opened with Dr. Farrell distributing the Faculty Handbook 15.0. She stated that Departments chose their representatives to serve on the Library Advisory Committee. She asked if all Advisory Committee membership should go to the Faculty Senate for approval.

Dean Kratz said he has no issue with that because the representation is coming from all departments. He added that the CTLE Advisory Committee is done differently. When they have a vacancy they go to the Senate for new members.

Dr. Farrell said the history of this and the future will be important because it wouldn't be just impacting advisory committees, it would also impact other committees. The issue for discussion is, should members be appointed or representatives?

It was then debated that if the departments choose why should they go to the senate? If this new workflow is in place next year, does that mean that members are then faculty representatives?

Dr. Farrell continued by saying that its purpose is to keep everybody informed and for transparency, and to formalize the process.

Dean Kratz stated that he has never appointed anyone to the Library Advisory Committee. They are always appointed by the department and Student Government.

Dr. Farrell would like the Library Advisory Committee to be a model committee. She added that nothing would change, but that the representatives would be formally approved. It is more in the sense of that if other opportunities came up and administration says we have faculty membership, but not necessarily faculty representation.

Dr. Pratt asked if the Handbook Committee is going to make a distinction between membership and representation. Dr. Farrell said she will ask the Handbook Committee, and that this is only step one. She said that at the next Faculty Senate meeting there will be another discussion.

Prof. Witek said there are different scenarios for different committees. Having a dynamic list of different scenarios would be helpful.

Dr. Farrell said she will work on something for the fall so that the Committee is set to go with things being more in sync.

She then sent around a signup sheet to continue on the Library Advisory Committee for the 19/20 academic year.

DEANS REPORT – Dean Charles E. Kratz

Budget – The Library’s budget for acquisitions is a 5% increase. He’s received no indication that that amount is going to change, but it will be confirmed by June 1. Letters will be sent to departments shortly thereafter. There is also a 3% increase in 700 lines.

Other Items – The HVAC system on the fifth floor is complete and the humidity control is in. The fourth floor is scheduled to be done over the summer.

INDIVIDUAL REPORTS - Various

SHARON FINNERTY reported that there will be a change in the Kanopy Database. Currently the Weinberg Library is using a patron-driven access model which means that films are available to view, and when the same film has been viewed 4 or more times for a period of 30 seconds or more, we are charged for a 1-year license for that film. We have no way of knowing if the films are being used by faculty, staff or students and if they are being used for research, curriculum, or recreational viewing.

Kanopy has become very popular since October 2018 and the PDA model is no longer sustainable, so the Weinberg Library is moving to a mediated program with Kanopy as of May 1, 2019.

As of May 1st, 2019 only films the Weinberg Memorial Library currently licenses will be available to view. The titles for all Kanopy films will remain on the Kanopy dashboard and in the Library catalog. Kanopy has now switched the remainder of their films to be in "request mode" which means that users can still discover the films. However, instead of having the ability to immediately watch the film, the user will be instructed to request access.

If a user completes the request form, the Weinberg Library will be notified via email and will process the request. You can see more on [how the request feature works here](#).

She then gave a visual presentation on how to access movies in the database.

Dean Kratz asked if fees were different.

Sharon said, no, there is a flat fee, but if someone anticipates using a film for years, licenses can be mediated.

DONNA WITEK announced that the Library Research Prize judging was complete and that the winners and honorable mentions were notified.

The 2019 Winners are:

- Kerry Ann Randall and Megan Schane, Graduate Level
- Isaiah Livelsberger Undergraduate Foundation Level
- Elizabeth McManus, Undergraduate Upper Level

The 2019 Honorable Mentions are:

- Jenna Gulics & Lisa Crivelli, and Lindsey Hayde, Graduate Level
- Justine Duva, Undergraduate Foundation
- Anna Maria Giblin, and group partners Catherine Moloney, Gabriela Lins, and Kaitlin Kenyon, Undergraduate Upper Level

There were nine graduate submissions, 11 upper level undergraduate, and 17 undergrad lower level.

Prof. Witek thanked the judges.

The Bonnie W. Oldham Library Research Prize Reception is May 9, 2019 at 2:30 in the Heritage Room.

Prof. Witek then spoke about 5.06 giving. This year, donations are again going to the Bonnie W. Endowment Fund.

Dean Kratz stated it's in the \$53k neighborhood and would like to get it to \$60K so we will have the flexibility should we look to expand the prize in the future. Here is the link to the Library web page regarding [The Bonnie W. Oldham Library Research Prize](#).

Prof. Witek next reported on the Information Literacy Stipend. Dr. Catherine Richmond-Cullen was awarded a stipend. She thanked that subcommittee.

She then reminded the committee about the Information Literacy Instruction Request Form, and demonstrated where to find it on the Library website. She will send the link through Kym Fetsko to representatives with the request to share with their department, but it can also be found here - www.scranton.edu/library/instruction.

NARDA TAFURI reported that Alyssa Charney was the successful candidate for the Technical Services Clerk search. She will begin on May 20, 2019.

She added that there is also a search in progress for the Cataloging and Metadata Librarian position. Candidates will be on campus 5/13, 5/16 and 5/31, 2019. The Committee is invited to attend the candidate presentations.

SHELI PRATT-MCHUGH gave a Reilly Learning Commons Update. She said the lecture capture room renovation is now complete, and the audio recording room is also up and running. She added that the other side of room 124J is the new video recording room. To reserve that room visit - Reillylearningcommons@scranton.edu. The room remains locked when not in use.

She then showed the video on Penn State's One Button Studio that is on our website about how to use the room, or would be happy to demonstrate how to use the room in person if anyone is interested.

JEAN LENVILLE gave an update on Iron Mountain. She began by thanking the committee.

They only took 163 titles off the list. The next phase of the project will begin over the summer with the 4th floor as the starting point due to the HVAC renovation. The group study rooms on the 3rd floor will be used for storage while the project is going on.

Once complete we will have 25,000 books in storage. 7.5% of the total collection will have been moved.

GEORGE AULISIO gave a 2nd floor renovation project update. He showed the architects' rendered plans.

Inter-Library Loan will move to the first floor for improved workflow. The current librarian offices will become group study rooms, Prof. Aulisio's office will become a mediated group study room, and the Research and Scholarly Services desk will move. More reference books will also need to move to the circulating collection. The Librarian offices will move back behind the Research and Scholarly Services desk, and the Assoc. Dean's office will move back toward the stairwell. There will be a quiet study space on the courtyard side.

Bound periodicals are moving to the basement or JSTOR collections. Arts and Sciences 12, 13 & 15 were added.

He showed where the Oxford Reference Online Premium Database is located in our collection. Reference books published before 2000 will need to be looked at in the future.

He added that he is waiting to hear back on the focus group results. We had 63 students participate.

The next step would be to meet with the Provost and discuss fundraising.

Dr. Willis asked what the anticipated budget for this renovation is. Dean Kratz anticipates it will likely be in the \$600-750K range and that it's on his list for the capital campaign. He added that it's a great naming opportunity.

Prof. Farry asked about whether signage was discussed since the desk will no longer be visible. Prof. Aulisio said it hasn't been discussed to date but that they will have that discussion in the future.

Dean Kratz said they are talking about doing it in two phases over two summers. He added that the HVAC upgrades on that floor will happen at the same time.

Dr. Bruch asked about universal design. Prof. Aulisio said that was major consideration and part of the impetus for the project.

COLLEEN FARRY gave a Terry Connors Collection update. She said that the digital portion from 1976 to the present is uploaded. As of today, staff and students have created records on over 3,000 of 6,000 events. She then gave a walk thorough on how to search events.

To date, over 11,000 photos have been digitized, and that cleaning up the data is an ongoing process.

Dr. Farrell thanked the committee for their service.

The meeting adjourned 11:50 a.m.

- Respectfully submitted by Kym Balthazar Fetsko