

Acceptable Use Policy: Three Dimensional Printing at The University of Scranton Reilly Learning Commons

Purpose:

This policy establishes the guidelines for use of 3D printer technology available at The University of Scranton Reilly Learning Commons (RLC).

Policy:

The 3D printer is available to create three-dimensional objects using a design that is uploaded from a computer file.

1. RLC 3D printer may only be used for lawful purposes.
2. Objects made using the RLC 3D printer are not for commercial use, mass production, and are not to be resold.
3. Users must abide by all applicable local, state and federal laws and University policies.
4. Users will not be allowed to create unsafe, harmful, or dangerous objects or those which replicate such objects or pose an immediate threat to the well-being of persons or property. Pursuant to University policy, no weapons or life-like replicas are allowed on campus, nor may anyone produce them in the RLC. This includes parts of weapons, ammunition, and defensive as well as offensive weapons or any object which is regulated or requires a license to carry.
5. Staff shall not print any obscene or otherwise inappropriate objects which they determine, in their sole discretion, are inappropriate for a learning environment.
6. Staff, in its sole discretion, reserves the right to decline any print request for any reason.
7. Users will not create or print any object in violation of another's intellectual property rights related to patented, trademarked or copyrighted materials.
8. Only authorized RLC staff shall have access to and use of the 3D printer.

Eligibility:

Currently matriculating University of Scranton students; University of Scranton faculty and staff are entitled to submit print requests.

Availability:

All prints will be executed by the RLC staff during their regular hours of operation. Larger print orders may be printed overnight in order to keep the printer available for use during the day.

Printing Priority:

All items will be printed on a first come first serve basis, with the exception of items being printed for academic reasons (relating to a class) which will be given priority over recreational prints. In times of higher demand, RLC staff may limit the number of prints to one (1) per day per person or group.

Payment:

Payments must be made before an item is printed. The RLC will withhold any items until payment is received in full. Pricing is based on weight of the printed item at \$.10 per gram.

Disclaimer:

In providing 3-D printing services, RLC disclaims any warranties, express or implied, including the warranty of merchantability and warranty of fitness of a particular purpose, for the printing services themselves and any resulting tangible object or product thereof. The 3-D objects are provided to Patron for aesthetic purposes only, and are not intended for use as a functional tool or a functional part of a larger item. RLC shall not be liable for any damages resulting from such non-aesthetic use.

In submitting a job to be printed, Patron warrants and represents that it owns, or has obtained, all rights necessary to allow RLC to provide the requested 3-D printing services. Patron shall be liable for any and all claims of intellectual property infringement that result from the 3-D printing services provided hereunder.

The RLC cannot guarantee model quality or stability, confidentiality of designs, or specific delivery times. RLC is not responsible for any damage, loss or security of data arising from the use of its computers or network, nor for the functionality or quality of content produced on the 3D printer.

Procedure:

The procedure for submitting 3D printing requests is as follows:

1. Patrons shall prepare a 3D Printing Request Form for each object to be printed along with a flash drive with their design in .STL formatted file.
2. RLC staff will evaluate the file, the printing size and weight, and provide a price.
3. RLC staff will review all files and pricing with the patron prior to printing.
4. RLC staff will notify the patron when their item is ready for pick up.
5. Items may be picked up at the RLC during regular business hours. Staff may estimate the time it will take to complete the print request, however a specific pick up time cannot be guaranteed.
6. All items must be picked up by the patron who submitted the request.

IMPORTANT NOTICE WARNING CONCERNING COPYRIGHT AND OTHER LEGAL RESTRICTIONS.

Copyright law under Title 17 of the United States Code, patent law under Title 35 of the United States Code, and other intellectual property laws of the United States may govern the making of photocopies or other reproductions of content. Under 17 U.S.C. § 108(f)(2) the provision of unsupervised photocopy or reproducing equipment for use by patrons does not excuse the person who uses the reproduction equipment from liability for copyright infringement for any such act, or for any later use of such copy or phonorecord, if it exceeds fair use as provided by 17 U.S.C. § 107. Nor does it excuse the person who uses the reproducing equipment from liability for patent, tort or other laws.

This institution reserves the right to refuse to make available or provide access to photocopy or other reproducing equipment if, in its judgment, use of such equipment would involve violation of copyright, patent or other laws.

Agreement:

By signing below, I acknowledge that I have read, understand and agree to abide by the above Policy concerning 3-D printing services.

Print Student Name: _____

Student signature: _____ Date: _____