	Last revised 2020-08-24			
Goal	**Objectives**	**Center(s) of Responsibility**	**Status**	**Notes**
Engaged:				
	E.1.4.2 Expand student worker training to include Reilly Learning Commons services.	Research Services	Complete	A new training module dedicated to the Reilly Learning Commons was added to the Research Services Student workers training. Students were instructed by library faculty in small groups about the Reilly Learning Commons.
	E.1.9 Recruit for the vacant Cataloging and Metadata Librarian position.	Search Committee	Complete	Marleen Cloutier, formerly Cataloging Assistant, was appointed Assistant Professor, Cataloging and Metadata Librarian on Jun.22, 2019.
	E.1.10 Plan for recruitment of a new Dean of the Library.	Search Committee	In Progress	The job description was revised and submitted. A search committee was formed, but hiring for the position is currently on hold until the end of summer 2020.
	E.1.11 Plan for recruitment of a new Collections and Resource Management Librarian.	Search Committee	Complete	Sylvia Orner has been hired, and will start in this position 11/16/20.
	E.1.12 Re-envision Library Systems Services for the future.	Library Administration, Library Faculty and Staff, Library Systems	Ongoing	Discussions began within the department, and Library Systems became responsible for trouble shooting problems with electronic resources in preparation for Narda's departure. There was also valuable discussion about this as part of the External Review.
Integrated:				
	I.1.2.1 Redesign Information Literacy web pages.	Research Services, Library Systems	Complete	The Information Literacy web pages were redesigned into the new Research and Instructional Services website (http://www.scranton.edu/academics/wml/infolit/index.shtml), which launched in summer 2019.
	I.1.5 Collaborate with faculty on community-based, service-related, and experiential learning projects.	Special Collections, Digital Services, Library Faculty, University Faculty	Ongoing	No additional progress was made on this goal in 2019-20.
	I.1.10.1 Integrate requests to teach Reilly Learning Commons technology into the Information Literacy Instruction request form.	Research Services	Complete	The IL Request form was adapted to include RLC technology instruction requests. A plan was developed for how the instruction requests would be distributed among librarian-instructors. The integration was tested by the requesting and teaching in a few different classes across both semesters.
	I.1.11 Participate in campus-wide discussions about reexamining the General Education (GE) Program.	Library Faculty	In Progress	Through engagement with General Education (GE) related processes facilitated by the Faculty Senate, the Library secured a permanent, elected seat on the new GE Review Committee; the initial review of the GE Program will begin in Fall 2020.
	I.1.12 Explore new means of assessment for information literacy instruction sessions.	Research Services	Ongoing	A feedback survey was developed for course faculty who request a faculty librarian to teach information literacy instruction in their courses. It was administered in Fall 2019 and it will be distributed each semester to all faculty who requested instructional services; data collected will be used to sustain and improve the quality of our instructional services.
	I.2.4.1 Plan for migration to the responsive version of CONTENTdm for improved digital asset management.	Digital Services	Complete	A great deal of work went into the planning and preparation for this migration. The switch-over took place August 7, 2020.
	I.2.5.1 Explore options for SharePoint and OneDrive training	Library Systems, IT	Complete	IT provided a session in the library on 8/28/19.
	I.3.4 Evaluate the reference collection to determine if additional volumes can be withdrawn.	Research Services, Technical Services	Ongoing	In consultation with Technical Services, an evaluation and deaccessioning plan was developed. Research Services faculty identified additional volumes and marked them accordingly based on TS's plan requests. Technical Services began deaccessioning marked titles but the process had to be suspended because of the pandemic.
	I.3.5 Focus on evaluating the print journal collection. Considering downsizing by relocating materials and by providing more electronic access.	Research Services, Technical Services	Ongoing	The Library purchased the SAGE Deep Journal Backfile in AY2019-20 through its consortia PALCI. This purchase provides perpetual access to all content from 1998-back, for roughly 610 journal titles. Journals held in print that were covered online by this collection have been removed. The Library continues to recommend to departments to transition print journal subscriptions to online only and remove the associated print volumes whenever feasible.

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	I.3.7 Investigate Open Education Resources and share our research with the University Community.	Research Services, Technical Services	Ongoing	The Library's OER Committee held three events during the 19-20 academic year to introduce faculty to Open Educational Resources: two informal Q&A sessions and a half-day workshop. The workshop was funded through a University Strategic Initiatives grant. In collaboration with the OER Committee, cataloging is working to identify Open Access and DRM-Free Resources in our collection and improve the faculty, staff, and students' ability to locate these resources within the catalog through the use of notes and tags that can be searched within the catalog.
	I.3.7.1 Implement a stipend program for faculty who propose adopting OER in their courses.	Library Administration, Research Services, Technical Services	Ongoing	The library received a University Strategic Initiatives Grant which funded 4 stipends, and two additional stipends were awarded from the library budget. Two stipends were for Spring 2020 classes, and four were awarded for Fall 2020 classes.
	I.4.2 Investigate tools for better tracking and communications of Library Systems work.	Library Systems	Ongoing	Library Systems resumed having monthly open meetings to address any communication concerns. We did not discover any outside tools which would improve on our Google Doc, but we are anxious to explore several of the tools available in Office 365, once IT permits their use.
	I.5.1 Study patterns of use and develop a plan to accommodate diverse seating and study needs.	Reilly Learning Commons, Research Services, Circulation Services, Library Administration, Technical Services	Ongoing	Work was begun with architects on improving student seating and study needs on the 2nd floor. Friends funding will provide for this work to be started once the pandemic allows.
	I.5.2 Renovate Library classrooms.	Research Services, Library Faculty, Library Administration	In Progress	Rennovation of Room 202, the former ILL office, was completed in spring 2020. Furniture for Rm. 306 has been ordered, and is due to arrive in summer 2020 when we are allowed back on campus. We are collaborating with IT to purchase 10 Chromebooks and a laptop charging cart for use in Room 306 so that the thin clients can be removed.
	I.5.3 Plan for the future direction of Research & Scholarly Services and the physical infrastructure needed to ensure the successful long term provision of Research Assistance to the University Community.	Research Services, Library Administration	In Progress	The library faculty and administration discussed changes to the 2nd floor at length in various venues and iterations of meeting attendees. Decisions were informed by student focus groups, discussions with student government representation, as well as input from the Friends of the Library and the Library Advisory Committee. Some plans were put in motion and others were suspended due to the pandemic. We hope to pick up where we left off once operations begin returning to normal.
Global:				
	G.1.3 Work with Passionist representative and adjunct history professor Fr. Rob Carbonneau on creation of an advisory board to help support the Passionist Collection.	Special Collections, Library Administration	In Progress	Passionist leadership approved the creation of the advisory board and a few members were identified. However, the pandemic put further planning on hold.
	G.2.3 Enhance findability and simplify access to the Library's collections by improving Library catalog records.	Cataloging, Library Systems	Ongoing	In January 2020 the Enhance Project focused on inventorying the B-BZ section of the collection. This work will be ongoing. To address the work-at-home period that started in Spring 2020, Cataloging developed a project list and has been working to improve online records through several remote work projects with the assistance of staff from other departments in the Library. In May 2020, Cataloging also started an OCLC Data Sync Reclamation project. The project will improve the accuracy and the accessibility of our record holdings in WorldCat and our catalog.
	G.2.4 Investigate new ILS/discovery platforms to enhance functionality of the library's online catalog.	Library Systems, Research Services, Technical Services, Digital Services	Ongoing	Investigation continues. The Alma platform was very appealing, as it integrates digital materials into the library catalog.
Institutional Planning Principles:				
	IPP.1.4 Prepare and submit an Information Literacy Assessment Report from the Dean of the Library to the OEA in Spring of 2020.	Research Services, Library Administration	Complete	This 18-month report will be submitted to the OEA in July 2020 using a new template for college assessment reports the OEA has asked the Library to pilot.

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	IPP.1.5 Improve accessibility of Library spaces by ensuring clear pathways throughout the building.		Ongoing	Minor adjustments were made to furniture on the first and second floor to improve accessibility and pathways. Further work needs to be done throughout the building to improve accessibility and safety.
	IPP 1.6 Form Committee to review and update Library Disaster Plan	Committee	Postponed	Two people volunteered to work on this, but work has been postponed.
	IPP 1.6.1 Create a document outlining Library Systems response for unexpected loss of access to Library Services (such as printing)	Library Systems	Complete	Library Systems created a document outlining how to keep faculty and staff connected to their work right before the campus closed, and continues to work with faculty and staff as issues arise.
	IPP.2.2 Participate in fundraising for the 2nd floor remodel	Library Administration, Library Faculty	Postponed	This was scheduled for the Day of Giving in May, but was put on hold due to the pandemic.

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