

STUDENT SCHEDULE ADD/DROP FORM

For changes that cannot be made through web registration to an existing or pre-existing schedule up to the add/drop deadline reflected on the academic calendar

Royal ID	Name		
Scranton Email Address		College ☐ CAS ☐ KSOM ☐ LCHS	
Major		Term _____ Part of Term _____	
Class ☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐ Graduate			

CLASSES TO ADD			
CRN	Subject	Number	Section

CLASSES TO DROP			
CRN	Subject	Number	Section

Student Signature _____ Date _____

Schedule changes that will reduce your current schedule to less than full-time status (below 12 credits for undergraduate students; below 6 credits for graduate students) require financial aid approval

Financial Aid Signature _____ Date _____

Approval Signatures	Approved	Not Approved	Date
Academic Advisor			
Academic Dean			

Return completed form to the Office of the Registrar, O'Hara Hall 2nd Floor or by emailing form to registrar@scranton.edu

☐ Course(s) Added/Dropped	Signature	Date
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