Dear Graduating Student,

Enclosed please find your placement card for the 2018 Graduate Commencement Ceremony. This card reserves your place in line for the procession. **You must bring this card with you to the ceremony.** Please plan to arrive at the St. Thomas Hall/Loyola Science Center check-in entrance, located near the campus clock, no later than **10:00 a.m.** on Saturday, May 26, 2018.

On the reverse side of this page you will find a campus map and line-up diagram. Signs will be posted on campus grounds to direct you to appropriate areas. An information table will also be available at the bottom of the Commons should you require any additional assistance.

**WE ALSO WISH TO REMIND YOU OF THE FOLLOWING INSTRUCTIONS:**

- Please arrive with your cap, gown, tassel and hood.
  - Doctoral candidates will wear their cap, gown and tassel and carry their hoods over their arms.
  - Masters candidates will wear their cap, gown, tassel and hoods.
- Do not bring extra items with you — storage is not available and you should **not** carry any items in your hands.
- After you line-up, Marshals will direct you to your assigned seats in the Byron Recreation Complex.
- A professional photographer will take photographs of each graduate candidate at the ceremony. Doctoral candidates will have their picture taken four times — once when approaching the stage, once while receiving the scroll, once when hooded, and once exiting the stage. Masters candidates will have their picture taken three times — once when approaching the stage, once while receiving the scroll, and once exiting the stage.

Please visit the commencement website for up-to-date Commencement information at scranton.edu/commencement.

We are proud of your accomplishments and look forward to seeing you at graduation on May 26th. Please contact the **Office of Registrar and Academic Services** at **570.941.7721** if you have any questions or concerns.

With best wishes,

[Signature]

Julie E. Ferguson, MPA

*University Registrar*
Graduate Commencement - Byron Center
Graduate Student Line-up - Northeast Commons Entrance to Loyola Science Center (By the Big Clock)
Graduate Reception - Alumni Memorial Green
Bookstore - 1st Floor DeNaples Center
Parking Pavilion - GPS Address: 820 Mulberry St., Scranton, PA 18510
KSOM Business Reception - Brennan Hall
PCPS Awards & Receptions - Edward R. Leahy Jr. Hall
Office of Registrar - O’Hara Hall