**Reporting Animal Concerns**

**No person reporting an animal welfare concern in good-faith will be subject to retaliation according to the Animal Welfare Act and the University of Scranton’s Institutional Animal Care and Use Committee (IACUC) policies.**

The humane care and use of animals is of paramount importance to the University of Scranton.  Any individual who has specific concerns about the treatment of animals, should report his or her observations to the Chair of the IACUC, the Institutional Official, and/or the IACUC Administrator.

You may report your concerns by any of the following methods:

1. Call the IACUC Administrator (Dr. Gary Kwiecinski) at (570)-941-6387.
2. E-mail the IACUC Animal Facilities Director: [gary.kwiecinski@scranton.edu](mailto:gary.kwiecinski@scranton.edu), or the Institutional Official, Dr. Sunil Ahuja: [sunil.ahuja@scranton.edu](mailto:sunil.ahuja@scranton.edu)
3. Address a campus envelope to the IACUC Administrator, Dr. Gary Kwiecinski, “Confidential”, Department of Biology, 204 Monroe Avenue, Scranton, PA 18510.
4. Contact any IACUC member by any of the above methods. IACUC membership is posted on the IACUC website at the University of Scranton (google: “IACUC University of Scranton” or go to: http://www.scranton.edu/academics/provost/research/sub%20pages/IACUC.shtml).

Reports may be made anonymously or you may include your name.  (By including your name an IACUC representative can update you on findings or contact you for clarification if needed).

If possible, please include the following (this information is not required):

* Did you witness the incident first hand?
* In which animal facility (building name and room number) did this incident occur?
* Did the incident occur in the laboratory?  Who is the Principal Investigator for the laboratory?
* Names of personnel involved, if known.
* Have you reported the incident to anyone else?  If so, when and what action was taken?

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