**Institutional Review Board (IRB) Reliance Authorization Agreement**

IRB reliance agreements may be used in instances where when one IRB agrees to rely on another IRB for the review and approval of a non-exempt human subjects’ research project.

This form is to be used when the University of Scranton IRB will be serving as the IRB of record for a research activity when the primary investigator is a University of Scranton employee or student[[1]](#footnote-1), and one or more co-investigators engaged in the research activity are from an institution with their own IRB[[2]](#footnote-2). Researchers are responsible for identifying any unique IRB policy, approval, and reliance needs for any institution with which their human subjects research project is engaged. Researchers must also share any unique local context considerations with the relying IRB to inform its review and decision to enter into a reliance agreement.

IRB reliance agreements may only be used for domestic non-exempt human research activity. In the case of collaborative research involving multiple sites, a single IRB review may be required. For multisite research activity, other forms and agreements may apply, including those entered into through sponsored research. See the University’s IRB policy for additional details.

**Institution or Organization Providing IRB Review (Institution A):**

Name of Institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IRB Registration #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Federalwide Assurance (FWA)#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Institution Relying on the Designated IRB (Institution B):**

Name of Institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IRB Registration #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Federalwide Assurance (FWA)#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Officials signing below agree that \_\_\_\_\_\_\_\_\_\_\_ (Institution B) may rely on the designated IRB (Institution A, The University of Scranton) for review and continuing oversight of its human subjects’ research described below.

**This agreement is limited to the following specific protocol(s):**

Name of Research Project:

Name of Principal Investigator(s):

Name(s) of Co-Investigators:

Institution(s) of Co-Investigators:

IRBNet ID#:

Sponsor or Funding Agency (if any): n/a

The review performed by the designated IRB will meet the human subject protection requirements of Institution B’s OHRP-approved FWA, following its states policies and procedures. The primary investigator from Institution A (The University of Scranton) is responsible for assuring all research activities fall within the scope of the approved research protocol, and that all co-investigators meet the standards for participation and education defined under the University of Scranton’s IRB policy and the approved protocol.

Relevant IRB documents may be made available to Institution B as applicable. Institution B remains responsible for ensuring compliance with the IRB’s determinations and with the Terms of its OHRP-approved FWA. It is the responsibility of the relying institution to secure and verify that human subjects research training is completed by investigators from their institutions, per their institutional policy requirements. The institution will provide documentation of this training to the University of Scranton IRB, who will verify and include this material in IRB records.

This document must be kept on file by both parties and provided to OHRP upon request.

**Signature of Signatory Official (University of Scranton):**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_

Print Full Name: \_\_\_\_\_\_\_\_\_\_

Institutional Title: \_\_\_\_\_\_\_\_\_\_

**Signature of Signatory Official (Institution B, relying institution):**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_

Print Full Name: \_\_\_\_\_\_\_\_\_\_

Institutional Title: \_\_\_\_\_\_\_\_\_\_

1. Note that in the case where a student is the primary investigator, a sponsoring faculty or staff member must be also be signatory on this document. In cases where external sponsor/grant funding is involved, additional signatures or approval from the Provost/Senior Vice President for Academic Affairs of the reviewing institution must also be provided. [↑](#footnote-ref-1)
2. If an individual engaged in research as a co-investigator is from an organization without their own IRB, an Individual Investigator Agreement may be required. Contact the IRB administrator for more information. [↑](#footnote-ref-2)