Program Name:		
Evaluator Name:		

Criteria	Developed: 3	Emerging: 2	Initial: 1	Insufficient: 0
Program Learning Outcome	The outcome is specific, clearly stated and measurable.	The outcome is measurable, but needs some modification for clarity.	The outcome is vague/unclear and proves immeasurable.	No outcome is identified.
Artifact (s)[*]**:** What is being assessed?	The artifact(s) is clearly linked to the outcome in accordance with program requirements.	The artifact(s) is linked to the outcome but needs some modification for clarity.	The artifact is not linked to the outcome.	No artifact is provided.
Instrument[#]**:**	Sufficient evidence is provided that the instrument and/or method used for assessment validly evaluates the artifact.	Some evidence is provided that the instrument and/or method used for assessment validly evaluates the artifact.	Little evidence is provided that the instrument and/or method used for assessment validly evaluates the artifact.	No evidence is provided that the instrument and/or method used for assessment validly evaluates the artifact.
Program Involvement	The assessment process described clearly includes program Faculty participation, thereby ensuring collaboration across multiple points of the program.	The assessment process described is inclusive, but the findings are not discussed as a group and/or the action steps are taken by one faculty member in a class.	The process fails to include support from program faculty; it remains the responsibility of a single faculty member.	No program involvement indicated.
Findings (The results of the assessment)	The findings are clearly articulated, using numerical data and narrative explanation, to create a full report. The findings are discussed among the Program Faculty.	The findings are reported numerically and/or narratively. The discussion is somewhat short or incomplete.	The findings are vague/confusing. No attempt is made to discuss the findings.	No findings provided.
Planned use of results (What to do with the results)	The planned use of results is described in detail, applies to the program, as appropriate and is clearly based on assessment results.	The planned use of results is described adequately. The use seems to be derived from the results, but may not be specific or clear.	The planned use of results is minimally addressed in the report; no connection to assessment results	No planned use of results provided.
Next Steps (Budget)	New resources required to create program improvements are clearly related to assessment activities and evidence, and an itemized budget is included.	New resources are requested, but the program fails to provide assessment evidence to support proposed budget; the budget is presented, but lacks clarity.	Resources are unidentified and no budget is provided.	No follow-up resources provided.

Artifacts include: projects, exam, presentation, paper, etc.)