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| **Program Name:** |  | | |  |
| **Evaluator Name:** |  | | |  |
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| **Criteria** | **Developed: 3** | **Emerging: 2** | **Initial: 1** | **No Evidence: 0** |
| **Program Learning Outcome** | The outcome is specific, clearly stated and measurable. | The outcome is measurable but needs some modification for clarity. | The outcome is vague/unclear and proves immeasurable. | No outcome is identified. |
| **Artifact(s)\*:** What is being assessed? | The artifact(s) clearly links to the outcome in accordance with program requirements. | The artifact(s) seems linked to the outcome or program requirements, but there is need for clarity. | The artifact(s) links neither to the outcome nor program requirements. | No artifact is provided. |
| **Instrument(s) and Method(s)\*\*** | Sufficient evidence is provided that the instrument and/or method used for assessment validly evaluates the artifact. | Some evidence is provided that the instrument and/or method used for assessment validly evaluates the artifact. | Little evidence is provided that the instrument and/or method used for assessment validly evaluates the artifact. | No evidence is provided. |
| **Program Collaboration/**  **involvement** | The process described involves reporting of results to the program faculty and demonstrates evidence of planning and coordination for assessment with members of the program. | The process described involves reporting of results to the program faculty but lacks evidence of planning and coordination for assessment with members of the program. | The process described lacks evidence of collaboration; it remains the responsibility of a single faculty member without evidence of reporting or planning with the program. | No evidence is provided. |
| **Results** | The results are clearly articulated, using numerical data and/or narrative explanation, to create a full report. | The results are reported numerically and/or narratively. The section is somewhat short or incomplete. | The results are vague/confusing. No attempt is made to discuss them. | No results are provided. |
| **Use of Results** | The planned use of results is described in detail, applies to the program and is clearly based on the assessment results. | The planned use of results is described adequately. The use seems to be derived from the results but, may not be specific or clear. | The planned use of results is minimally addressed in the report; there is no connection to assessment results. | No planned use of results is provided. |

\*Artifacts include: projects, exam questions, presentation, paper, student opinions (i.e. student work or outputs).

**\*\*** Instrument(s) and Method(s) include:rubrics, spreadsheets, statistical software, surveys (i.e. the way in which the student outputs are analyzed).