

Community-Based Learning Faculty Initiatives Fund

Overview: This application provides an opportunity for University of Scranton faculty to request funding for costs related to Community-Based Learning (CBL)* courses and/or academic-related community initiatives, including but not necessarily limited to CBL course-related materials, refreshments, transportation and/or CBL-related conference travel, and registration fees. Each faculty member can submit up to two applications for combined awards of up to \$500 total per academic year. She or he must use the funds within the calendar year in which they are granted. Funding will be dispersed on a reimbursement basis.

Review & Reporting Processes: Applications are directed to the Office of Community-Based Learning and will be reviewed by the CBL Board. The CBL Board will make recommendations to the Provost, who then allocates funding. Awardees are required to submit a report no later than three months after the closure of the grant (a report outline will be provided upon receipt of grant).

Deadline: Applications for each semester's funding period will be due by the end of the previous semester. **We will also accept rolling submissions.** The application may be submitted as a scanned copy with signatures to alicen.morrison@scranton.edu or as a hard copy to Alicen Morrison, Community-Based Learning Office Assistant, Weinberg Memorial Library.

***Special Note on Funding Activity:** CBL Faculty Initiative Funds can also be used for honoraria for local community agency partners to share presentations in your class about community-related topics.*

***CBL Definition:**

Community-Based Learning (CBL) is an academic experience that involves students working with individuals, groups, or organizations in ways structured to meet community-defined needs.

In keeping with the Jesuit, Catholic mission of The University of Scranton, CBL incorporates a global perspective and understanding through integration of theory with practice, direct engagement with community members and personal and critical academic reflection. Community-Based Learning prepares students to understand common challenges facing humanity, identify systemic problems, and develop a commitment to their communities, especially "people who live and work in poverty, illness, inequality, hopelessness, and other social disparities."

CBR Definition:

Community-Based Research (CBR) involves faculty, students and community partners in the research process and recognizes the unique contributions of each. Research is action-oriented and focused on concerns relevant to the community. There is a reciprocal transfer of knowledge, skills and capacity to sustain a long-term commitment.

APPLICATION: (2-page limit)

Faculty Name:

Department:

Indicate with an X the area of CBL activity for which you are seeking funding:

CBL Course

Academic-based community initiatives

CBL-related Conference or Workshop

Briefly describe your CBL course/conference/other activity and how it aligns with the definition of CBL (as stated above):

Amount Requested (Up to \$500):

\$

Proposal (describe why you need the funding and what academic and community objectives it will help achieve):

Budget justification (include explanation of costs):

Signatures:

Applicant: _____ Date:

Department Head: _____ Date: