

Transferring Credits from Other Institutions Once Matriculated at The University of Scranton

Policy:

- Students must be in good academic and disciplinary standing to be granted permission to take courses at another institution.
- University of Scranton students who have completed their sophomore year (60 credits) may take courses only at other four-year, regionally accredited institutions. Those who have not completed their sophomore year may be approved for courses at two-year or four-year regionally accredited institutions.
- Students can transfer in a maximum of 10% of the total credits in their program. (Students who had transferred to the University of Scranton from other institutions will be limited to a maximum of 10% of the total credits remaining in their program from the initial point of University of Scranton matriculation.) All students must complete at least 63 credits at the University of Scranton, including the last 30 credits.
- Courses are transferable only if a grade of C (2.0 in a 4.0 grading system) or better had been earned and reflected on an official transcript from the transfer institution. No grades from other institutions are computed into the student's grade point average. Transfer credit will be awarded only upon receipt of an official transcript from the transfer institution.
- Students may not ordinarily take a course at another institution if they have failed the same course at the University of Scranton. However, exceptions to this policy can be made by the student's dean. Students may get credit for a course only once, regardless of where completed, toward degree requirements, with the exception of some special topics courses if approved.