TO: All Full-Time Faculty

FROM: Jeffrey Gingerich, Ph.D.
Provost/Senior Vice President for Academic Affairs

DATE: February 1, 2019

RE: Call for Proposals (for 2019/2020 Funding)
Clavius Fund Interdisciplinary Faculty Seminars

This is a call for proposals for interdisciplinary faculty seminars supported by the Clavius Fund. Guidelines for applications are attached to this memo.

Applications should be submitted electronically to provost@scranton.edu or by campus mail to the Associate Provost’s Office no later than March 1, 2019.

Successful applicants will be notified by April 12, 2019. Funding is available in this cycle through the end of the spring 2020 semester.

Enclosures (1)
THE INTERDISCIPLINARY FACULTY SEMINAR FUND  
(THE CLAVIUS FUND)

The University supports the interdisciplinary engagement of faculty as they develop a greater understanding of the relatedness of knowledge by working across disciplines and institutional or departmental borders. The Interdisciplinary Seminar Fund (or Clavius Fund) is designed to promote interdisciplinary engagement and to foster a greater sense of colleagueship across departmental lines by creating settings whereby diverse faculty can explore a topic of mutual interest from divergent perspectives.

A. CRITERIA

Faculty seeking funding for proposals should provide a statement describing how their proposed project shall accomplish one or more of the following goals:

- Strengthen cross-disciplinary and inter-departmental collaborations in scholarship, teaching and learning.
- Promote the integration or incorporation of diverse intellectual, social and cultural perspectives into curricula;
- Advance the development and/or implementation of interdisciplinary or integrative pedagogies;
- Foster the development of integrative models of knowledge;
- Facilitate the development of student learning outcomes regarding integrative learning and in assessing integrative teaching approaches.

B. PROCEDURES

The Interdisciplinary Faculty Seminar Fund is coordinated by the Provost’s Office in conjunction with the Faculty Development Board.

Applicants are encouraged to include a broad list of participants so as to have diversity in departmental and other (gender, race/ethnicity, etc.) representation in these engagements.

Applications should be submitted electronically to provost@scranton.edu or by campus mail to the Associate Provost’s Office no later than March 1, 2019. Successful applicants will be notified by April 12, 2019.

The application should include:
• one original application;

• a cover page including the proposal title, the applicant’s name, and department. Each successful seminar proposal will receive a grant of fifteen hundred dollars ($1,500.00), which may be used to support the seminar by, for example, purchasing books, copies, or food.

Please note that the participants of the funded events may not use the Clavius funds as a salary supplement. Your current allocation covers the period from June 1, 2019 to May 31, 2020.

C. Second Call for Proposals
After granting awards for successful seminar proposals, if there are any remaining funds, a second call will go out for proposals that involve bringing outside scholars to visit the University to present/participate in an interdisciplinary lecture, symposium, seminar conference or workshop.

D. OUTCOMES and FINAL REPORT
No later than 90 days after the completion of the funded project, each applicant shall send to the Provost’s Office a final report, including a list of participants and outcomes, results, products or accomplishments of the funded event. Any funds that are not expended from the grant by the end of the grant cycle will be returned to the Clavius Fund for use in next year’s program.