TO: All Full-Time Faculty

FROM: Harold W. Baillie, Ph.D.
Senior VPAA/Provost

DATE: September 19, 2012

SUBJECT: 2012-2013 Curriculum Review Deadlines

In order to provide reviewing bodies sufficient time to review and approve curriculum proposals for inclusion in the 2013-2014 undergraduate and graduate catalogs, please adhere to the following deadlines.

All proposals must be submitted to the dean and posted to the Faculty Senate Curriculum Board by the dates indicated below:

- Major Program Changes by February 15, 2013
- Course Changes by February 25, 2013
- Any remaining small editorial changes by March 28, 2013

For more information on the curriculum process and to access the necessary forms click on the link below:
http://matrix.scranton.edu/academics/provost/curriculum_review_process.shtml