



Prospective Students: A Step By Step Guide When Applying to The University of Scranton for the Certificate of Advanced Graduate Study in Professional Counseling (CAGS).

This certificate allows students to obtain a minimum of 12 additional graduate credits in professional counseling that can fulfill educational requirements for counselor licensure.

- Access our online application either through the School Counseling Program webpage:
<http://www.scranton.edu/academics/cgce/grad-programs/coun.shtml>

Counseling | Grad Program X
www.scranton.edu/academics/cgce/grad-programs/coun.shtml

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COUNSELING

The University of Scranton offers three graduate programs for students interested in the broad field of counseling: Clinical Mental Health Counseling, Rehabilitation Counseling, and School Counseling. Each program provides the individual with the skills, strategies and knowledge required to succeed in the chosen field.

The counseling profession is growing rapidly. Faster than average growth will occur in the fields of school counseling, rehabilitation counseling, mental health, marital and/or family difficulties, alcoholism, drug abuse, and aging. Employment settings include schools, private practice, community and social service agencies, and rehabilitation agencies.



UNDERGRADUATE ADMISSIONS




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GRADUATE PROGRAM




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Graduate Programs and Services

- Clinical Mental Health Counseling (MS)
- Rehabilitation Counseling (MS)
- School Counseling (MS)
- Certificate of Advanced Graduate Study in Professional Counseling (CAGSPC)
- Accelerated Program (BS/MS)
- Academic and Student Support Services
- Apply Now

Click on "Apply" to open the application.



OR through the Graduate Admissions webpage:

www.scranton.edu/gradapply

Admissions Criteria:

- All applicants for the certificate program must apply for formal admission to the CGCE of The University of Scranton.

Applicants must possess:

- A master's degree in counseling from a counseling program accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP); or
- A master's degree in Rehabilitation Counseling from a program accredited by the Council on Rehabilitation Education (CORE); or
- A master's degree in counseling or a closely related field that includes graduate-level course work of at least two semester hours or three quarter hours in specific areas listed on the CAGS webpage <http://www.scranton.edu/academics/pcps/counseling/programs/school/CAGS.shtml>

Application Process:

- When submitting an application online, you will need to create an account to begin your application process. You can do this through either of the links above.
 - To create an account click on the blue words “Create an account” (*Please note: If you have already created an account and are returning to complete it - click the blue words “Log in”).
 - You will then need to enter in your e-mail address, name and date of birth.
 - A pin number will be sent to your e-mail address for you to enter to complete the process of creating an account. Once you have received the pin number, enter it and create your password.
- Once an account is created, you will need to select the year and the term in which you would like to apply for.
- Instructions will be the first page to appear. Tabs along the left side of the online application allows for easy access to any of the 11 sections of the application.
- Sections to be completed include: Personal, Application, Educational History, Test Scores, Work History, Statement of Intention, Recommendation Letter, Signature, Review. (*Please Note: Some tabs listed will not appear on the left side until the Degree Program is chosen in the Application Tab.)
 - Personal: Name, Address, Email, Telephone, Biographical Information and Citizenship (*Please note: Be sure to fill out all of the Personal tab before moving on to application tab. Information regarding citizenship directly relates to degree program options.)
 - Application: Degree Program - **Counseling: (Chosen major- School, Mental Health or Rehabilitation) - CAGS - Certificate of Advanced Graduate Study**, Part-time/Full-time, Graduate Assistantship
 - Educational History: List all Colleges/Universities you have attended (*Please note: official transcripts must be forwarded directly to the Office of Graduate Admissions)
 - Test Scores: List standardized test scores you feel are relevant to your graduate program. (*Please note: official score reports must be submitted for all standardized test scores listed.)
 - Work History: List organization’s name and dates of employment or upload a resume.
 - Statement of Intention: A brief description of your reasons for pursuing graduate study, what you expect to gain from the program, and any special background factors which you think will help your studies. (*Please note: you may upload a document or type directly in the textbox on the page).
 - Recommendation Letter: Name of recommender, Organization, Position/Title, Relationship, Telephone, and Email (*Please note: make sure to click button stating “Send to Recommender”).
 - Signature: Verify all information completed is true and type (sign) your full name.
 - Review: Review all information entered and if complete click Submit.