STUDENT/FACULTY TEACHING MENTORSHIP
PROGRAM CONTRACT

Complete Parts I, II, and III and return a copy of both sides to the Registrar’s Office, O’Hara Hall, no later than the last day for drop/add for the semester. Faculty members should keep the original contract for their records and send a copy to the CTLE (LSC 575).

I. BACKGROUND INFORMATION (to be completed by student.)
Name: ___________________________ Royal ID: ___________________________

Local Address: ___________________________________________________________
(Provide Box Number for Dorms)

City: ___________________________ Zip: _________ Phone: ______________________

Contract Term/Year: ____________________________________________________
(Fall, Intersession, Spring, or Summer)

II. SIGNATURES

The undersigned agrees to the work as described on the reverse of this form:

STUDENT |

FACULTY MEMBER

Print Name |

Print Name

Signature |

Signature

Date |

Date

Faculty member’s Royal ID |

Department

(SFTMP Course Code will be the same as the faculty member's department).

PLEASE NOTE: It is understood that students should not grade other students’ work. A separate contract must be completed for each term in which you wish to participate in the SFTMP.
III. **TEACHING MENTORSHIP PLAN** (To be completed by student and faculty member)

Briefly describe the teaching mentorship project:

Describe tasks that will be undertaken in connection with this project:

Describe mentoring activities:

IV. **EVALUATION** (To be completed at end of contract period)

Student evaluation of teaching mentorship experience:

Faculty assessment of student performance:

V. **FINAL VERIFICATION** (to be completed by the faculty member at end of contract period.)

Did the student fulfill the mentorship contract?

_____ Yes  _____ No

________________________________________  Date ______________________
Signature

Please return a copy of this contract to the Registrar’s Office (O’Hara Hall) and
Center for Teaching and Learning Excellence (LSC 575).

◆ Faculty Members should keep the original for their records.
◆ The Registrar’s Office will notify the CTLE on how many students per faculty are participating.