

**TO: The University of Scranton Full-Time Faculty**

**FROM: Charles E. Kratz, Dean of the Library & Information Fluency**

**SUBJECT: 2012-2013 Development Stipends for Online Courses**

**DATE: September 24, 2012**

The Center for Teaching & Learning Excellence (CTLE) is pleased to announce that stipends of **\$5,000** are available for full-time faculty interested in obtaining funding to assist with the **initial** development of a 3-credit online course created on the ANGEL Learning Management System, or stipends of **\$3,000** are available for full-time faculty interested in obtaining funding to assist with the **revision** of a 3-credit online course currently offered on the Angel Learning Management System. For online courses being revised, they must have been taught three or more years online to be eligible for the stipend. Stipends for one or two credit online courses will be prorated. Please note that stipends are subject to taxes.

Faculty must have their course ready to teach online by summer 2013 or fall 2013. Faculty will receive payment after the course is taught online and the course syllabus has been submitted to Charles Kratz, Dean of the Library & Information Fluency.

Proposals should not exceed 2 pages and must include the following information:

- Intended audience for the online course;
- Statement about why the course should be online and the benefits for it being online (100 words or less);
- Online course description;
- Student learning outcomes and online assessment methods;
- Pedagogical approach for the use of technology in the online course;
- Plan for use of multimedia materials (e.g., audio, video, streaming materials);
- Sample syllabus for online course that will incorporate ANGEL features (e.g., chat, discussion board);
- Commitment to develop the online course in collaboration with the CTLE Associate Director/Instructional Curriculum Designer and the Library Faculty Liaison to your Academic Department;
- A specific timeline for the online course development, including start and completion date;
- Specific resources needed for the online course development; and
- A letter of Support from Department Chair or Dean.

Applicants are encouraged to consult with the CTLE Associate Director/Instructional Curriculum Designer Brian Snapp prior to submitting their applications. Proposals will be reviewed by a faculty subcommittee of the CTLE Advisory Group. All applicants will be notified in December 2012.

Faculty will have the spring and summer semesters to develop the online course(s). Faculty will be asked to share their experiences and their online courses with their colleagues at a CTLE workshop.

**Please submit applications via campus mail to:**

**Charles E. Kratz, Dean of the Library & Information Fluency**

**Weinberg Library - ext. 4008**

**[kratzc1@scranton.edu](mailto:kratzc1@scranton.edu)**

***Application Deadline: Friday, November 2, 2012***