

Please process one change of major per form. Print clearly and use ink (no pencil).

Students should familiarize themselves with curricular rules before declaring or changing their curricula. A fee is assessed for change of major.

SECTION 1 — STUDENT INFORMATION (completed by student; GPA completed by advisor)		
R# (Royal ID)	Name (Last, First, MI)	
Class (FR / SO / JR / SR)	Cell Phone #	University E-mail
Current Major		Intended Major
Current College: ☐ CAS ☐ KSOM ☐ LCHS		Intended College: ☐ CAS ☐ KSOM ☐ LCHS
Intended Semester and Year of Graduation		Current GPA (completed by advisor)
New Advisor (if applicable)		
☐ Check here if the advisor change has already occurred.		
Reason for Change		

SECTION 2 — STUDENT CERTIFICATION	
I understand that changing my major may affect my expected date of graduation, my remaining degree requirements, and my financial aid eligibility. I authorize the individuals/offices below to review this request.	
1. Student Signature	Date

SECTION 3 — REQUIRED APPROVALS (route in the order shown; all four signatures required)			
Required Approvals	Recommended	Not Recommended	Date
2. Current Advisor Signature			
3. Intended Chairperson / Program Director Signature			
4. Financial Aid Signature — required for all change-of-major requests			
5. Intended College Dean Signature			
Remarks			

Office of the Registrar use only			
Program Code	Catalog Term	Date	Office Use ☐ SFAEFEE

Return the completed form to the Office of the Registrar, O'Hara Hall, or registrar@scranton.edu