

# Checklist for Submitting an Application to the University Honors Program

Applications open August 28, 2025

To apply:

Step	Action	Complete
1.	Go on-line to <a href="https://www.scranton.edu/academics/university-honors-program.shtml">https://www.scranton.edu/academics/university-honors-program.shtml</a> and complete the Honors application <i>Your application is not complete until you click on</i> <input type="button" value="Submit"/>	<input type="checkbox"/>
2.	Print one (1) copy of the confirmation page.	<input type="checkbox"/>
3.	Assemble a completed print copy or pdf of your application. This should consist of: <ul style="list-style-type: none"><li>■ Your application – (the printed confirmation page)</li><li>■ Your 300-500 word response – “Suppose you can spend the day with any currently living person for the specific purpose of picking their brain to learn as much as you can from them. Who would you choose, and what would you hope to learn?”</li><li>■ A copy of your unofficial transcript</li></ul>	<input type="checkbox"/>
4.	Take the completed application packet to the Honors Program Administrative Assistant Melissa Eckenrode in the McDade building, CLP 200 or email it to: <a href="mailto:melissa.eckenrode@scranton.edu">melissa.eckenrode@scranton.edu</a> .	<input type="checkbox"/>
5.	Request two faculty members to provide recommendations for you with the faculty recommendation forms – (*.pdfs are available at the link above.) Faculty will need time to complete your form before the October 1 deadline. Please be sure to contact them soon.	<input type="checkbox"/>

***Once you’ve completed the online application process and submitted a completed printed/pdf application, including your 300-500 word written response, and an unofficial transcript, you will be contacted for an interview with two members of the Honors Council.***