

THE COLLEGE OF ARTS AND SCIENCES
ACADEMIC PROGRAM REVIEW
March 28, 2017

The Academic Program Review Report

The following structure is recommended for the Program Review Final Report:

1. Executive summary
2. Current program goals and objectives (Existing Documents)
3. Current program assessment plans (Existing Documents)
4. Program description and curriculum (University Undergraduate Catalog)
5. Assessment methods and results during the previous six years (Compile existing information)
6. Changes to the academic program during the previous six years (Compile existing information), including plan for further progress where needed
7. Analysis of the Comprehensive Resource Review (CRR) for Department and each of its programs, including strategies to improve cost efficiency
8. Account of the progress made on each recommendation from the last program review as well as a plan for further progress where needed. Those Departments or programs with external accreditation or certification should also include their responses to any recommendations or concerns from the accrediting or certifying agency.
9. Account of how each Department and program supports the College's mission, with reference to specific objectives stated in the strategic plan and specific initiatives aligned with these objectives
10. Plans for program development during the next six years
11. Resources required to support the development plan
12. Additional elements

Appendices

- A. Assessment Plans, Curriculum Maps including program-level student learning outcomes, and assessment reports (as submitted to the Office of Educational Assessment)
- B. Program Faculty Curriculum Vita
- C. Comprehensive Resource Review data for each year under consideration (see above)

Impact Reports for Smaller Interdisciplinary Programs

In the College of Arts and Sciences, the Impact Report is a critical element in the evaluation and development of smaller interdisciplinary programs, particularly those not included in any department's Academic Program Review. The purposes of the Impact Report are to clarify the program's mission, to assess its effectiveness and sustainability, to articulate a vision for its future, and to assure its continuous improvement. Like the Academic Program Review for department-based programs, the impact report is intended be part of a deliberative process—involving the program's director (if the program has a

director), the program's faculty, and the Dean and/or the Dean's designate—leading to informed and thoughtful decisions regarding the future of the program.

For these programs, the impact report takes the place of the more comprehensive program reviews undertaken by academic departments. Suggested elements are as follows:

- Program mission statement (noting connections to the mission statements of the University and the College)
- Program goals, student learning outcomes, and assessment plan based on the student learning outcomes (some of these outcomes must be embedded in courses)
- Program and course enrollment data for the last six years, distinguishing between required and elective courses
- Program graduation/completion data (including the last six years)
- Post-graduate data
- Syllabi for courses included in the program, including student learning outcomes
- External funding
- Partnerships within the University and outside the University
- Events associated with the program (guest speakers, student presentations, faculty presentations, performances, cultural activities, etc.)
- Data reflecting student engagement
- Account of the progress made on each recommendation from the last Impact Report as well as a plan for further progress where needed.
- Account of how program supports the College's mission, with reference to specific objectives stated in the strategic plan and specific initiatives aligned with these objectives

With the approval of the Dean, the director or faculty of an interdisciplinary program may choose to substitute a fuller program review for the impact report.