

Emergency Notification

- For security, injury or all emergency calls, contact University Police at **570-941-7777** or call **9-1-1**
- **Remain calm**
- **State** your name, location, nature of the emergency and stay on the line until directed
- **Watch** for the arrival of emergency personnel and direct them to the emergency location

Shelter-in-Place

- **If inside** and in a safe location, stay where you are
- **If outdoors**, listen and look for directives to proceed to designated buildings
- **Locate** an interior room to shelter inside.
- **Shut** windows, vents and exterior doors
- **Call** University Police and provide location and list of individuals with you

Fires & Evacuations

- Immediately **evacuate** at the sound of the alarm
- If you discover a fire, pull the nearest fire alarm
- **Collect** immediate belongings and **exit** by the nearest designated route
- **Support** those that may need assistance
- **Close** doors as you leave
- **DO NOT USE ELEVATORS**
- **Proceed** to your designated assembly area
- **Do not return** to the building until directed by University Police

FOR ALL EMERGENCIES

CALL
University of
Scranton Police
570-941-7777
or call
9-1-1

Persons Requiring Assistance

- **Assist** individuals that may need assistance
- **Use** a designated buddy system
- **Move** to the building's nearest Area of Rescue Assistance
- **Notify** emergency responders of your location via emergency telephone if available

Active Shooter

- **GET OUT:** If possible, exit the building and run
- **CALL OUT:** After securing yourself, call 911
- **HIDE OUT:** Find a safe place to hide, or Play Dead
- **KEEP OUT:** Lock and barricade doors, close windows, turn off lights and AV equipment
- **REMAIN** until directed by University Police
- **TAKE OUT:** If getting out is not an option, your only chance may be to fight to try to take the shooter out
- **Follow all directions** given by Law Enforcement officers