



Workplace Safety Committee Monthly Minutes

Meeting: August 2016

Date: 8/16/16 **Time:** 10:00 **Location:** University Police Conference Room

Attendance:

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Megan Davitt | <input type="checkbox"/> Ann Barnoski | <input checked="" type="checkbox"/> Pete Sakowski |
| <input checked="" type="checkbox"/> Donald Bergmann | <input type="checkbox"/> Sam Alba | <input type="checkbox"/> Kevin Roginski |
| <input checked="" type="checkbox"/> Beth Ann McCartney | <input checked="" type="checkbox"/> Bill Hurst | <input checked="" type="checkbox"/> Jennifer Pennington |
| <input type="checkbox"/> Michelle Boughton | <input type="checkbox"/> Renee Giovagnoli | <input type="checkbox"/> Mary Ellen Pichiarello |
| <input checked="" type="checkbox"/> Jim Gaffney | <input checked="" type="checkbox"/> Rob Kennedy | <input type="checkbox"/> Cheryl Demkosky |
| <input checked="" type="checkbox"/> <i>Mike Baltrusaitis (Advisor)</i> | <input checked="" type="checkbox"/> <i>Ryan Bowers (Advisor)</i> | |

- I. **Call to Order**
- II. **Quorum Count/Roll Call** Quorum met
- III. **Review/Approval of Minutes** Approved
- IV. **Open Items**

Topic	Discussion	Presenter
Roof Access and Ladders on Campus	1. ELH: Ladder guard work order put in by Bill Hurst. 2. Long: New location to be identified for access (e.g. exterior, press box areas, etc.). Other options include installing a permanent installation. 3. Houlihan and Quincy: Cocciardi reviewed access in these buildings. Recommendations made regarding ladder modifications, increased lighting, crossing the arch area, planks. Cocciardi recommended the practice stop until interim/permanent controls are implemented.	Mike, Ryan, Jim
DeNaples Delivery	Megan to discuss with Purchasing on non-Aramark deliveries at DeNaples.	Megan
Carbon Monoxide	Procedures to be developed for Facilities response to CO Alarms. Meeting to be set for the end of August.	Mike



V. New Business

Topic	Discussion	Presenter
1. Emotional Support Animals	Jennifer discussed the work towards a policy regarding emotional support animals on campus. The policy is expected to be completed by the start of the Fall Semester. The policy will be shared with the committee at the September meeting.	Jennifer
2. Move In Day	Cocciardi to provide a back safety handout for Supervisors to discuss with employees.	Mike

VI. Accident Review

1. Trip and fall on steps into Parking Pavilion reviewed.

VII. Adjourn