Workplace Safety Committee Monthly Minutes

Meeting: May 2015
Date: 5/12/15 Time: 10:00 Location: Saint Thomas 115

Attendance:
☒ Mark Carmody ☐ Ann Barnoski ☒ Pete Sakowski
☒ Donald Bergmann ☐ Sam Alba ☒ Hugh Sentivan
☐ Clay Nottelmann ☐ Bill Hurst ☐ Brian Griguts
☒ Michelle Boughton ☒ Renee Giovagnoli ☒ Mary Ellen Pichiarello
☐ Jim Gaffney ☒ Cathy Schneider ☐ Ray Gaylets
☒ Mike Baltrusaitis (Advisor) ☐ Michael Havel (MEMIC) ☒ Megan Davitt

I. Call to Order

II. Quorum Count/Roll Call
Quorum met

III. Review/Approval of Minutes
Approved

IV. Standing Items

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<th>No.</th>
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| 1.  | Fire Safety                  | **Assembly Occupancy**- Mike and Don reported on progress: Approval from SFD granted; Currently working to adopt a University-wide policy.  
**CO Alarms**- No update on bill approval. Mark will meet with HSA and Simplex regarding development of the installation design. Mark will then build a presentation to disseminate information. | Mike, Mark. |
| 2.  | Science Incident Reporting   | Still pending. Will be discussed at the next Dean’s Conference.           | Renee.    |
| 3.  | Exposure Control Plan, HBV   | Mike updated the committee on the new vaccination process that was just developed by Clay and HR. Mike met with the Athletics Department yesterday and will be sending the final draft of the Exposure Control Plan to the committee prior to initiating the process for adopting university-wide. | Mike.     |
5. **Latex Gloves**

Discussions with various departments regarding discarding of all latex gloves completed (all in agreement). Mary Ellen discussed outreach for groups that may be using latex gloves.

Mike, Renee, Mary Ellen

6. **Cold Exposure Incident**

Mike will be developing a weekly safety talk binder for Facilities to use. Included will be various relevant topics based on upcoming events (back safety for move out/in, cold and heat stress, etc.).

Mike

7. **New OSHA Reporting Requirements**

New procedure drafted by Cocciardi, submitted to and discussed with HR. Currently remains under review with HR.

Mike

V. **New Business**

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<tr>
<td>1.</td>
<td>Ergonomics Subcommittee Project</td>
<td>The Job Safety Review project with ergonomics evaluation for Facilities Ops and Trades was discussed. Targeted for Summer 2015.</td>
<td>Mike</td>
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<td>2.</td>
<td>Emergency Exit in DeNaples</td>
<td>Don and Mark discussed the emergency exit on the northwest stairwell of DeNaples. Landscaping may be blocking the optimal discharge. Options include removing a small tree and installing a paver. Mark will review the area.</td>
<td>Don</td>
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<td>3.</td>
<td>First Aid/CPR/AED</td>
<td>A new round for campus-wide first aid/CPR/AED training will be coordinated.</td>
<td>Mike/Pete</td>
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<td>4.</td>
<td>AED Program</td>
<td>University Police will now be managing AEDs on campus, including inspecting and replacing pads/batteries. Mike to send list of AED locations to committee.</td>
<td>Mike</td>
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VI. **Accident Review**

1. Fall on steps to Loyola Science Center (Facilities Ops)
2. Struck by ceiling tile falling in elevator
3. Wrist injury possibly due to ergonomic issue (Facilities Ops)
4. Allergic reaction to latex gloves (FO)
5. Cut on hand from emptying recycling container (FO)

VII. **Adjourn**