



Workplace Safety Committee Monthly Minutes

Meeting: May 2015

Date: 5/12/15

Time: 10:00

Location: Saint Thomas 115

Attendance:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Mark Carmody | <input type="checkbox"/> Ann Barnoski | <input checked="" type="checkbox"/> Pete Sakowski |
| <input checked="" type="checkbox"/> Donald Bergmann | <input type="checkbox"/> Sam Alba | <input checked="" type="checkbox"/> Hugh Sentivan |
| <input type="checkbox"/> Clay Nottelmann | <input type="checkbox"/> Bill Hurst | <input type="checkbox"/> Brian Griguts |
| <input checked="" type="checkbox"/> Michelle Boughton | <input checked="" type="checkbox"/> Renee Giovagnoli | <input checked="" type="checkbox"/> Mary Ellen Pichiarello |
| <input type="checkbox"/> Jim Gaffney | <input checked="" type="checkbox"/> Cathy Schneider | <input type="checkbox"/> Ray Gaylets |
| <input checked="" type="checkbox"/> Mike Baltrusaitis (Advisor) | <input type="checkbox"/> Michael Havel (MEMIC) | <input checked="" type="checkbox"/> Megan Davitt |

I. Call to Order

II. Quorum Count/Roll Call Quorum met

III. Review/Approval of Minutes Approved

IV. Standing Items

No.	Topic	Discussion	Presenter
1.	Fire Safety	Assembly Occupancy- Mike and Don reported on progress: Approval from SFD granted; Currently working to adopt a University-wide policy. CO Alarms- No update on bill approval. Mark will meet with HSA and Simplex regarding development of the installation design. Mark will then build a presentation to disseminate information.	Mike, Mark.
2.	Science Incident Reporting	Still pending. Will be discussed at the next Dean's Conference.	Renee.
3.	Exposure Control Plan, HBV	Mike updated the committee on the new vaccination process that was just developed by Clay and HR. Mike met with the Athletics Department yesterday and will be sending the final draft of the Exposure Control Plan to the committee prior to initiating the process for adopting university-wide.	Mike.
4.	Spring/Summer Projects	Catlin Court- Complete Rail Crossing/Spring Improvement Projects- Still scheduled for Summer 2015. Dorm Windows- Scheduled for move-out week in May 2015.	Mark.



5.	Latex Gloves	Discussions with various departments regarding discarding of all latex gloves completed (all in agreement). Mary Ellen discussed outreach for groups that may be using latex gloves.	Mike, Renee, Mary Ellen
6.	Cold Exposure Incident	Mike will be developing a weekly safety talk binder for Facilities to use. Included will be various relevant topics based on upcoming events (back safety for move out/in, cold and heat stress, etc.).	Mike.
7.	New OSHA Reporting Requirements	New procedure drafted by Cocciardi, submitted to and discussed with HR. Currently remains under review with HR.	Mike.

V. New Business

No.	Topic	Discussion	Presenter
1.	Ergonomics Subcommittee Project	The Job Safety Review project with ergonomics evaluation for Facilities Ops and Trades was discussed. Targeted for Summer 2015.	Mike.
2.	Emergency Exit in DeNaples	Don and Mark discussed the emergency exit on the northwest stairwell of DeNaples. Landscaping may be blocking the optimal discharge. Options include removing a small tree and installing a paver. Mark will review the area.	Don.
3.	First Aid/CPR/AED	A new round for campus-wide first aid/CPR/AED training will be coordinated.	Mike/Pete.
4.	AED Program	University Police will now be managing AEDs on campus, including inspecting and replacing pads/batteries. Mike to send list of AED locations to committee.	Mike.

VI. Accident Review

1. Fall on steps to Loyola Science Center (Facilities Ops)
2. Struck by ceiling tile falling in elevator
3. Wrist injury possibly due to ergonomic issue (Facilities Ops)
4. Allergic reaction to latex gloves (FO)
5. Cut on hand from emptying recycling container (FO)

VII. Adjourn