

The University of Scranton

Student Life Committee

Charter (DRAFT 18-19)

Purpose:

The purpose of the Student Life Committee (Committee) of the Board of Trustees (Board) is to provide oversight of all matters relating all phases of the educational program that deal with the social, emotional, physical, spiritual, cultural and moral formation of the student, including health and safety, outside the classroom. The Committee contributes to the improvement of student learning and the quality of the Scranton educational experience as related to co-curricular programs and student support services.

Organization:

This charter shall be reviewed and reassessed by the Committee annually.

Membership:

The committee consists of at least eight members of the Board, each of whom the Chair of the Board in consultation with the President of the University has selected and determined to be appropriate for this role. In addition, two students shall serve as resource people to the Committee without the power to vote.

Staff Support:

The Vice President for Student Life and Associate Vice President for Student Life will be staff to the Committee.

Meetings:

The Committee shall meet at least three times per year and in conjunction with the regularly scheduled Board meetings. Meetings of the Committee may be held by means of conference telephone or other communications equipment by means of which all persons participating in the meeting can hear and speak to each other. A majority of the members of the Committee shall constitute a quorum. The act of a majority of the Committee members present at a meeting at which a quorum is present shall be the act of the Committee.

Agenda, Minutes and Reports:

The Chair of the Committee, in collaboration with the staff designee, shall be responsible for establishing the agendas for meetings. An agenda, with relevant materials, shall be sent to the Committee members in advance of each meeting. Minutes for all meetings shall be prepared in draft form by the staff designee and reviewed by the Chair, and shall be approved by the Committee at the following meeting. The minutes shall be distributed periodically to the full Board. The Committee shall make regular reports to the Board.

Responsibilities:

The Committee shall undertake the following responsibilities, which are set forth as a guide. The Committee is authorized to carry out these activities and other actions reasonably related to the Committee's purposes or assigned by the Board from time to time. To fulfill its purposes, the Committee shall:

- Review and recommend processes, policies and outreach efforts related to student formation and campus life outside the classroom to ensure their consistency with, and contribution to, the mission and goals of the University as a Catholic and Jesuit University. These include student affairs, retention, housing, safety and welfare of students, Title IX compliance and oversight, career services and athletics;
- Annually review campus crime reports, health and wellness, and disciplinary reports,
- Assist the Board in identifying, analyzing and solving problems related to student formation and campus life;
- Act as a sounding board for the President, Provost, and Vice Provost on issues of student formation and campus life and make recommendations to the Board on these and all matters referred to it;
- Conduct an annual evaluation of the performance of the Committee, and its effectiveness and compliance with this charter.

Drafted: 8/2018

Last edited: