TO: Staff Senate

FROM: Mark Murphy, University Staff Senate President

DATE: September 02, 2016

SUBJECT: September 14, 2016 Staff Senate Meeting Agenda

PNC Bank Board Room, Brennan Hall, 10:00 – 11:30 a.m.

1. Welcome:
   a) Opening Prayer (Tamara Bautista)
   b) Request volunteer for opening prayer for next meeting
   c) Attendance / Quorum (14 senators at least 4 from each group)
   d) Senators and Alternates Introductions

2. Review of previous months’ meeting minutes/Motion to accept minutes

3. Review Agenda and suggest any new agenda items from the Senate/Motion to accept agenda and any new items

4. Report from Guest presenter Mr. Michael Baltrusaitis

5. Report from Liaison, Patricia Tetreault

6. President Report
   - Board of Trustee representatives for Enrollment Management/Academic Affairs and Education Committee.
   - Spirit Award, Communication Symposium, August Senate Meeting.
   - Welcome Lauren Rivera
   - History by year of Staff Senate activities.

7. Committee Updates:
   a) Communications - Chair-Julie Brackeva-Phillips
   b) Election & Membership - Chair- Amy Driscoll-McNulty
   c) Finance - Chair-Amy Driscoll-McNulty
   d) Social Events & Community Building - Co-Chairs Kristi Klein and Kevin Roginski
   e) Staff Development - Co-Chairs- Melissa Bevacqua, Kelli Cali, and Bryn Schofield
   f) Staff Recognition & Excellence Awards - Co-Chairs- Gina Butler and Tamara Bautista
   g) By-Laws (ad hoc) - Chair- Gina Butler

8. Previous Business
   - Indigenous Peoples Day
   - Facilities Snow day effecting OT if taking a vacation day
   - Vacation Policy for 9, 10, 11 month employees, concern on amounts for long term employees.
   - Graduate tuition parity with faculty plan.

9. New Business
   - A senator brought up the question about donating benefit time to other staff members that may be in need due to extenuating circumstances.
   - A senator brought up a question about the use of paper time cards and the benefits of an online system, requesting a discussion on the topic.

10. Items from the floor

11. Motion to Adjourn