

# Luzerne County Community College and The University of Scranton Dual Admission Agreement

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## **Preface**

Luzerne County Community College (LCCC) and The University of Scranton (University) enter into this Dual Admission Agreement to facilitate the admission of LCCC students to the University. It is the intent of the parties hereunder to stipulate and agree to the general terms and conditions under which students from LCCC will be eligible for Dual Admission to the University. The parties further agree that separate Articulation Agreements shall be entered into for each major program of study for which Dual Admission is offered.

## **Admission Requirements:**

Pursuant to this Dual Admissions Agreement, LCCC students will be eligible for admission into a parallel articulated Bachelor's Degree program (see attachment I) with third year (junior) status conferred upon admission to the University provided the student meets the following criteria:

1. Complete a "Dual Admissions Intent" form by the beginning of their third semester or prior to completing thirty (30) credits at LCCC, whichever occurs first. This form will be available at LCCC Admissions Office;
2. Graduate from LCCC in good standing with an Associate's Degree and a minimum cumulative grade point average (GPA) of 2.75; Some major programs of study may require a higher grade point average as listed in the program-specific Articulation Agreements referenced above;
3. Matriculate at the University within one year of LCCC degree conferral;
4. Do not attend another institution of higher education between the time the student graduates from LCCC and when matriculation commences at the University; Only eligible credits, as determined by the University, and earned at LCCC are transferrable under this program;
5. Adhere to the University application requirements. LCCC graduates applying to the University under the terms of this agreement must complete a University Admissions Application in addition to the Dual Admission Intent form referenced in paragraph 1 above. Both forms must be submitted to the University at least 60 days prior to the start of the desired matriculation semester and meet all acceptance criteria established by the University;
6. Students must select a specific major designated for Dual Admission (See Attachment 1). Students may not register as "undeclared";
7. LCCC students who are accepted under this Dual Admission Agreement will be required to meet the University degree requirements for the specified declared major in effect at the time of their University matriculation;
8. A full-time student admitted with third year (junior) status to the University should be able to complete a Bachelor's Degree at the University within four regular semesters provided that the student has completed the appropriate Associate's Degree program requirements at LCCC and timely sequences and completes their remaining required course work at the University. Exceptions to this are programs with extended internships and clinical experiences.
9. Students who have previously matriculated at the University are not eligible for the Dual Admission program.

**In order to facilitate the admission of LCCC graduates to the University, the parties agree to the following:**

## **University agrees to:**

- Waive the standard Admissions Application Fee for LCCC students applying for this program;
- Accept the applicable LCCC courses for transfer with a minimum grade earned of "C";
- Full-time students that are paying the flat-rate tuition at the University will be offered a merit scholarship award with a minimum value of \$10,000 annually. Non-traditional students enrolled on a per-credit basis may also be considered for merit scholarship. Merit scholarships, once awarded, may be renewed each year in accordance with University policy and contingent upon the students maintaining a 2.50 cumulative University

GPA and meeting eligibility requirements. All students may also be considered for need-based financial awards upon submission of the Free Application for Federal Student Aid (FAFSA) form\*;

- Students transferring into the University are required to successfully complete a minimum of 63 credits from the University for a baccalaureate degree to be awarded;
- Formally notify LCCC students in writing of their acceptance to the University under the Dual Admission Program;
- Provide LCCC with “Dual Admission Intent” forms and fact sheets to distribute; and
- Provide to students accepted into the Dual Admission Program but not yet matriculated at the University, the option to register for a maximum of nine (9) credit hours in courses offered by the University at a 50% discounted tuition price. These courses must be applied to the specific degree program that the student intends to pursue at the University, and must be approved by the respective Dean’s Office at the University.

\*Students with less than a 2.75 cumulative GPA may be reviewed/eligible for admission to the University but are excluded from scholarship eligibility.\*

#### **LCCC agrees to:**

- To publicize this program to prospective and current LCCC students;
- Distribute, receive and process Dual Admission Intent forms required for participation; and
- Record annual Fall and Spring cohort of eligible applicants enrolled at LCCC and provide to the University.

#### **Joint Obligations:**

- Each institution will assure that all representations to current or prospective students or faculty concerning the nature of the Dual Admission Agreement between the University and LCCC will be consistent with this Agreement in all respects. All questions raised with one institution concerning the details of the program and courses of the other institution will be referred to that other institution;
- To keep each other informed of any changes of policy or curricula that affect this agreement. Both University and LCCC will review this agreement annually and make any changes upon mutual agreement, as needed. Such changes will become effective when both LCCC and the University sign the revised document;
- To collaborate in providing students with academic advising and information about the program contemplated by this Agreement, University academic requirements, LCCC completion requirements and the process of transferring to the University;
- To mutually develop and implement promotional efforts to communicate the benefits of Dual Admission;
- To facilitate and support consultation and collaboration between faculties related to this agreement; and
- Each institution will designate a representative or representatives who will coordinate the Dual Admission Agreement between the two institutions.

#### **General Terms and Conditions:**

1. This Agreement represents the entire understanding between the Parties and can be modified only in writing with the same formality as the original Agreement.
2. This Agreement will be reviewed annually by the appropriate parties at each institution. The initial term of this Agreement shall be five (5) years from the date of the last signature below, (“Initial Term”), and will automatically renew for a period of time not to exceed five (5) years (“Renewal Term”). Not later than sixty (60) days prior to the end of the Initial Term or any Renewal Term thereafter, each Party shall review and together make any changes to an updated Agreement to be considered for execution and implementation.
3. Notwithstanding the foregoing paragraph, either Party may terminate this Agreement at any time by written notice at least ninety (90) days in advance of the effective date of termination. Should this Agreement be terminated, it is understood that the termination will not apply to students already accepted and matriculating at the University under the terms of this Agreement.
4. The Parties understand that they shall act in an independent capacity in the performance of this Agreement, and shall not be considered as employees, agents, affiliates, or subsidiaries of each other. Neither Party shall have the right to bind or obligate the other in any manner inconsistent with or unrelated to this Agreement.
5. This Agreement is governed by the laws of the Commonwealth of Pennsylvania, with jurisdiction in the Court of Common Pleas of Lackawanna County.

6. Neither Party shall assume any liabilities as a result of this Agreement. As to liability to each other or death to persons, or damages to property, the Parties do not waive any defense as a result of entering into this Agreement. Nothing herein shall be construed as a waiver of any immunities afforded LCCC by law or otherwise.
7. Any notices to be given hereunder by any Party to the other shall be provided by personal delivery in writing or by mail, registered or certified, postage prepaid with return receipt requested. Mailed notices shall be addressed to the Parties at the addresses set forth hereinafter, but each Party may change their address by written notice in accordance with this paragraph. Notices delivered personally shall be deemed communicated as of actual receipt; mailed notices shall be deemed communicated as of five (5) days after mailing.

a. If to University: The University of Scranton  
 Office of Admissions: The Estate  
 800 Linden Street  
 Scranton, PA 18510  
 Attn: Caitlyn Hollingshead, Director of Graduate, Transfer & International Admissions

If to LCCC: Luzerne County Community College  
 1333 South Prospect Street, Nanticoke PA 18634  
 Attention: Rosana Reyes, Dean of Enrollment Management and Student Development

Copy to: Luzerne County Community College, Financial/Contract Associate

The undersigned representatives of the parties, Luzerne County Community College and University of Scranton have executed this agreement on the dates indicated:

**For Luzerne County Community College:**

Thomas Leary      1-7-16  
 Thomas Leary      Date  
 President

**For University of Scranton:**

Kevin P. Quinn      1.13.17  
 Kevin P. Quinn, S.J., J.D., Ph.D.      Date  
 President

**Designated Contact Person**

**For Luzerne County Community College:**

Rosana Reyes, Vice President of EMSD

**For The University of Scranton:**

Joseph M. Roback, Associate Vice Provost for Admissions

Attachment I - Articulated Programs  
 LCCC to University

- Programs to program articulations pending academic reviews at this time.